

**Ashley Valley Water & Sewer  
Improvement District**

**BOARD MEETING**

March 24, 2026

12:00 pm

ASHLEY VALLEY WATER  
& SEWER IMPROVEMENT DISTRICT  
1753 E 1500 S  
VERNAL UTAH

Notice of a Board Meeting and of the Ashley Valley Water & Sewer Improvement District, to be held Tuesday March 24, 2026 @12:00 p.m., in the conference room of Naples City located at 1420 E 2850 S Naples Utah.

**REGULAR MEETING**

**Meeting Agenda**

1. Welcome & Meeting Opening
2. Statements of Conflict (if any) on today's meeting agenda
3. **Approval of February 17, 2025, minutes**
4. Project Updates
  - a. **New Office Building Project update, Pay Request #6**
  - b. **500 North 1500 W Water Line and Engineering Agreement**
    - i. **Discussion and approve resolution to sign the S299 Canal Crossing Permit**
  - c. **2500 S 2000 E Water, Sewer & Engineering Agreement**
5. **Kalene Gamble (Mike Eskelson) connection in Briar Creek**
6. **Briar Creek Annexation**
7. **Water Conservation, Rates and Public Hearing**
8. **National Rural Water Association Board Seat**
9. Water Users Conference Report
10. **March 2026 Expenditures**
11. Operations Discussions
12. **Closed Session for discussion of the character, professional competence, or physical or mental health of an individual, and as a strategy session to discuss pending or reasonably imminent litigation, strategy session to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares.**
13. **RESOLUTION 3-20-2026--A RESOLUTION OF THE BOARD OF TRUSTEES OF THE ASHLEY VALLEY WATER AND SEWER IMPROVEMENT DISTRICT AUTHORIZING THE ACQUISITION OF WATER RIGHTS BY EMINENT DOMAIN AND APPROVING A BONA FIDE OFFER**
14. District Announcements

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**NOTICE OF SPECIAL ACCOMMODATIONS DURING PUBLIC MEETINGS**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Nora at the District Office @ 435-789-9400.

I hereby certify that this notice was posted at least 24 hours to said meeting.

Nora Garcia District Clerk

**AGENDA ITEMS IN BOLD MAY BE ACTED UPON AT THE BOARD'S DISCRETION**

ASHLEY VALLEY WATER  
& SEWER IMPROVEMENT DISTRICT  
609 WEST MAIN  
VERNAL UTAH

Minutes of the Ashley Valley Water and Sewer Improvement District Board Meeting, held on Tuesday February 17, 2026, at 12:00 p.m. in the conference room of Naples City Office, located at 1420 E 2850 S, Vernal Utah.

**IN ATTENDANCE**

Boyd Workman	Chairperson
Brownie Tomlinson	Vice-Chairperson
Max Haslem	Trustee
Dean Baker	Trustee
David Hatch	Trustee
Ryan Goodrich	District Manager
Nora Garcia	District Clerk
Isaac Hatch	Assistant Manager
Allen Hacking	Assistant Manager(absent)

**Chairperson Workman** opened meeting at 12:00 p.m.

Present for today's meeting; Brady Edwards and Jason Blankenagel with BHI. Aaron Averett with Sunrise Engineering, Bart Jensen with Jones & Demille, and Craig Nebeker, Willis LeFevre, and Sharon Angus.

**No Conflicts Stated**

**New Employee**

Ryan informed the board that the Assistant District Manager Isaac Hatch's start date was February 1. Receptionist position has been filled; Roxie Petersen was hired and will begin on February 18<sup>th</sup>. David Rundell gave his two (2) weeks' notice to resign his position, his last day was February 13, 2026. Ryan stated that seasonal help may be hired.

**Minutes**

Brownie made the motion to accept January 20, 2026, minutes, seconded by Max. Those voting yes to the above motion; Dave, Dean, Max, Brownie and Boyd.

## **Project Updates**

### **New Administrative Building Update and Pay Request # 5**

Chairman Workman reported that the tour of the new administrative building was impressive and the work is coming along nicely. Ryan reported that the hope is to hold our July meeting in the new administrative building. Ryan would like to plan some sort of grand opening for the public. Included in today's packet is pay request # 5 to BH Inc in the amount of \$688,448.85, this is for work to date completed. Brownie made the motion to approve and pay #5 pay request, seconded by Dean. Those voting yes to the above motion, Dave, Dean, Max, Brownie and Boyd.

### **Water Rights Study update Report**

The 2025 water rights study was included in your board information packet. Ryan explained that in November the Sunset Provisions expired. Out of the 365 Sunset Provisions letters that were sent out, 206 of them paid their connection fees. A couple of items that were focused on were the ERU ratings, for different types of development. An example is a laundry mat would take more water than an oilfield office with 1 restroom for employees. Part of this study was to define those terms better, and to create a tool to determine the amount of water needed for the different types of development. Ryan has been using the tool. Most of these numbers came from the State of Utah. This report shows the worse draught year with the highest usage year, and sell connections based on those numbers. Based on those numbers the district has oversold by 332 connections. The board can say it is not the worse drought year, or highest use year, every year. The board can look at an average year, and the other efforts that are in place, conservation, and acquiring more water shares, and the Sunrise Provisions that were not sold, and determine how many connections are available to be sold. Brownie made the motion to approve the Water Rights Study as it was presented; and to sell no more than 221 new water connections; Max amended this motion to sell only 50 connections this year; Dean seconded Max's motion. Those voting yes to the above motion Dave, Dean, Max, Brownie and Boyd. These 50 connections are independent of subdivision connections, where water would be required. A development panel will need to be formed to oversee the subdivision connections.

### **Water Conservation Plan Update**

Ryan stated that every five (5) years the district is required to submit an update to our Water Conservation Plan. As part of the Horrocks project, they took our existing conservation plan, and this study combined them and came up with an updated conservation plan. Ryan stated that a motion did not need to be made today. He suggests the board take the month to study it and place it on the agenda for next month.

### **Sharon Angus Subdivision Final Phase**

Sharon is present today to ask for Seven (7) connections to finish phase 3 of her subdivision. Currently she has 12 of the 19 connections that she needs. This subdivision is located at approximately 1050 South Vernal Avenue. After a lengthy discussion Brownie made the motion to sell her the seven (7) connections, to be paid for in two (2) years, at the current price; Dave made the second on this motion. Those voting yes to this motion Dave, Dean, Max, Boyd and Brownie.

### **Mountain American and PTIF Accounts**

Currently our MACU savings account is earning 0.050% while the PTIF interest is 3.85 %. Ryan is asking to transfer the Health Savings Account (\$67,724.82) into a PTIF account to earn higher interest. Ryan would also like to add Isaac Hatch as a signer on our checking account, Ryan and Isaac never to sign together. Max made the motion to make this transfer of funds, seconded by Brownie. This motion includes adding Isaac Hatch as a check signer and removing Robert Jolley from the account. Those voting yes to the above motion, Dave Dean, Max, Boyd, and Brownie.

### **Annexation Request**

This item has previously been discussed. Re-cap Mike Eskleson, (Briar Creek Subdivision) needed connections for phase #2 of this project. He came in to talk to Ryan about them; Ryan signed the plat and documents and the number of shares he needed. Mike Eskelson showed Ryan the water certificates that he had to apply to those connections. Two weeks later Vernal City notified Ryan that the developer asked to annex into Vernal City. Vernal City has a water line at 1500 South and 500 West; the developer would need to run the line from there into the subdivision. After a lengthy discussion on the annexation, Brownie made the motion to protest this annexation, seconded by Dean. Those voting yes to the above motion, Dave, Dean, Max, Boyd and Brownie.

### **District Logo**

Ryan invited Tracy from TJ's Production to show samples of the logos that were agreed on. Last month it was decided to cut out the round circle and just work with the rectangular shape. Tracy suggested we look at other things, depending on where the logo will be placed, shirts, trucks, or letterhead. Tracy said we can take any of these and use other versions of them, to work with what is most pleasing. The one that Tracy and Brownie liked the best is different than the others that are already out there. Tracy suggested that the board take the samples presented and make notes on them with the changes they would like to see. Dave pointed out that there are many Ashley Valley's in the valley; so, Ashley Valley Water & Sewer Improvement District would need to be there to identify the district. Keep the colors, and change the mountain, make it more rounded.

### **February 2026 expenditures**

Nora reported that expenditures on the 10<sup>th</sup>, were a total of \$32,204.25. Today's total for \$818,863.47. These two (2) totals do not include a check to Chemtech Ford for \$290.00 and Spectra for \$1,612.50. Today's total includes the pay request for BH Inc for \$688,448.85. This brings the monthly total to \$852,970.22. Boyd asked about the charge to Heritage in the amount of \$4,961.74, it is for vehicle repair. Max made a motion to approve these expenses, seconded by Brownie. Those voting yes to the above motion. Dave, Dean, Max, Boyd, and Brownie.

### **March 17 Board Meeting Reschedule**

The Utah Water Users conference will be held on March 16-18. Dean and Ryan would like to reschedule our March Board meeting to be able to attend this seminar. Nora said that March 24 would give her more time to prepare for it. Dean made the motion to reschedule this meeting to March 24<sup>th</sup>, seconded by Brownie. Those voting yes to the above motion, Dave, Dean, Max, Boyd and Brownie.

### **Ashley Creek Distribution Meeting**

This meeting will be held tomorrow morning at 10:00 a.m. Everyone is welcome to attend. Ryan and Vernal City have been invited to attend the executive meeting at 9:00 a.m. Ryan believes that after years of wanting a culinary user on the board, that they will appoint one. In this meeting they will be informing the district that we will be taking a cut in creek flow this year. The 7.9 shares that we have a temporary change application on gave us credit for last year, because it has not been finalized, we will not receive that percentage this year.

### **Annual Irrigation Meetings (Proxy Vote)**

Included in today's packet is a schedule of the annual irrigation meetings being held. Allen Hacking has attended in the past as our proxy vote; Allen is on vacation and will not be able to attend. Ryan and Isaac will be at RWAU February 24-26 so they will not be able to attend the Ashley Valley Reservoir or the Ashley Central meeting. Brownie made motion that Dave attend Upper Reservoir meeting, Dean to attend Ashley Reservoir, and Central. Max to attend Rock Point on February 20<sup>th</sup>. Those attending the meeting are to act as the District's proxy. The second to this motion was made by Dave. Those voting yes to the above motion, Dave, Dean, Max, Boyd and Brownie.

### **Water Supply Outlook and Conservation**

Ryan included in today's packet charts on supply. Ryan reported that our water supply is very bleak. Ryan reported that with this snowstorm this week, the water situation is still bleak. Unless there is a lot of rain this spring watering may be restricted for outdoors use. This week Ryan and Isaac will be putting together a 3<sup>rd</sup> tier conservation rate, which will be significantly higher, and include a fine fee if we want to implement one for people breaking the rules on conservation. This meeting will need to be advertised and held after 6:00 p.m. This meeting will include the monthly sewer rate increase and the change in water rates, (due to pennies) it will reflect increments of .05, or .10. This meeting to include ways to conserve water.

Max made the motion to enter closed session at 1:55 p.m., seconded by Dean. Those voting yes to the above motion; Dave, Dean, Max, Brownie, and Boyd.

Returned to open session at 2:30 p.m.

### **District Manager Evaluation**

Last month on the District Manager Evaluation the board approved a \$5,000.00 bonus and a pay raise for the manager to \$130,000.00 yearly salary. A motion was not made; just approved. Dean made the motion for the District Manager to receive the above bonus, and increase yearly salary, to \$130,000.00. Dave made the second on this motion. Those voting yes to the above motion, Dave, Dean, Max, Boyd and Brownie.

Max made the motion to adjourn at 2:33 p.m., second was made by Dave.

**500 North 1500 W Water Line  
and Engineering Agreement**



**WORK RELEASE NO. 2026-1 COVER SHEET**

ASHLEY VALLEY WID 500 NORTH WATERLINE RELOCATION

Ashley Valley Water & Sewer Improvement District  
1753 East 1500 South  
PO Box 967  
Vernal, UT 84078

**EXECUTION AND EFFECTIVE DATE**

This Work Release No. 2026-1 has been executed by the duly authorized representatives of the parties and shall be effective as of the date of execution by CLIENT.

SE

CLIENT

SUNRISE ENGINEERING, LLC

ASHLEY VALLEY WATER AND SEWER  
IMPROVEMENT DISTRICT

By: Aaron Averett

By: \_\_\_\_\_

Name: Aaron Averett

Name: \_\_\_\_\_

Title: Service Center Manager

Title: \_\_\_\_\_

Date: 3-13-2026

Date: \_\_\_\_\_

**WORK RELEASE NO. 2026-1**

This Work Release is entered into by and between ASHLEY VALLEY WATER AND SEWER IMPROVEMENT DISTRICT (CLIENT) and SUNRISE ENGINEERING, LLC (SE).

**RECITAL**

Pursuant to Article 1 of the Agreement for Engineering and Technical Services, dated the 5<sup>th</sup> day of March 2026, hereinafter referred to as the "Contract", CLIENT and ENGINEER desire to identify certain work and service to be performed by SE pursuant to the Contract.

**ARTICLES**

It is therefore agreed that SE will perform the following:

**BACKGROUND**

There are two major projects preparing for construction on 500 North near 1500 West in Vernal. The intersection at 1500 West is being reconfigured, and the Steinaker Trail is being constructed in the same area. Ashley Valley Water and Sewer Improvement District (AVWSID) is requesting a reconfiguration of existing water line from the intersection 1500 West and 500 North to approximately 1700 West. The objective of the AVWSID 500 North Waterline Relocation project is to simplify the pipe network and create a loop for the service area, improving the consistency of pressure and flow while simplifying waterline maintenance. The timing to get this project underway in spring 2026 is to avoid conflict with the other projects.



## **SCOPE OF WORK**

### **Phase 0001 – Project Management and Administration**

#### **Task 001 – Project Management and Client Meetings**

SE will provide project management and administration services as follows:

- a) Conduct project progress meetings with the CLIENT and stakeholders. The frequency of meetings will be determined in collaboration with CLIENT. The initial budgetary estimate anticipates bi-weekly meetings for six months, or approximately 12 meetings.
- b) Prepare and maintain a project schedule.
- c) Provide regular progress reports to CLIENT.

### **Phase 0002 – Waterline Design**

#### **Task 001 – Existing Conditions Survey**

SE will utilize current topographic data in their possession for the area as well as collect new data as needed for design. The existing conditions survey will collect surface features and known utility locations such as:

- Existing sidewalk, curb & gutter
- Surface features of underground utilities such as valves, manholes, meter barrels, and utility box covers.
- Marked underground utilities
- Existing Building Locations
- Edge of Asphalt
- Topography points

SE will utilize the existing conditions topography to create a modeling surface, alignment and profiles showing how the new waterline will interact with existing utilities and features.

#### **Task 002 – Waterline Plans and Specifications**

SE will design the waterline starting at 1700 West just North of Highway 121 (500 North), cross the Highway and then run East, parallel with the highway and under the Steinaker Service Canal. Finally, it will tie to the existing line at 1500 West near the intersection with Highway 121 as shown in the image above. Deliverables will include the following drawing sheets in 11 x 17 size paper format:

- Title/Cover sheet
- General notes
- Existing Conditions/Demolition Plan
- Waterline Plan and Profile Sheets
- Civil Details (Including roadway, lateral bores, and canal crossing)
- Contract Documents and Specifications
- UDOT Permitting
- US Bureau of Reclamation Permitting

## **Phase 0003 – Bidding and Construction Administration**

### **Task 001 – Bidding and Negotiating**

SE will provide Contract Documents and Technical Specifications for the project in a printed book format as well as .pdf digital form. The project book will be a companion to the drawing set.

SE will respond to RFI's from contractors during the bidding process. We will further conduct the following meetings in assisting the CLIENT to select a contractor.

- Pre-Bid Meeting
- Bid Opening meeting

Remaining meeting needs will be part of the 12 anticipated bi-weekly meetings mentioned in Phase 0001 Task 001 of this document.

### **Task 002 – Construction Administration**

SE will represent CLIENT during the bidding and construction process. Specific Construction Administration (CA) tasks are listed here:

- Respond to contractor's RFI's during construction.
- Administer contract documents from bid opening through selection of the contractor.
- Review payment applications from the Contractor.
- Close out the contract according to the documents at the end of the project.

### **Task 003 – Construction Observation**

SE will provide intermittent construction observations during construction. We anticipate 16 hours per week during construction activities will be needed to ensure the waterline is installed according to State of Utah DDW standards.

Observation logs will be created for documenting the construction process. GIS grade points will be taken of the underground facilities, and the GIS system maps will be updated with the new waterline information.

### **Additional Services**

The following engineering services are not included as part of the scope of services described above but may be included as part of the services rendered under this contract. These services may be provided upon authorization of CLIENT and concurrence by SE.

- a. Development of funding applications
- b. Searching out property owners and negotiating for land and easement rights, property surveys, property plats, property descriptions, and abstracting above and beyond that required for the original project.
- c. Appearances before courts or boards on matters of litigation related to the project.
- d. Environmental studies required for environmental clearance from any funding agency or government agency.
- e. Revisions to previously accepted versions of reports, studies, exhibits or other material generated in the scope of work above.

**COMPENSATION**

CLIENT agrees to compensate SE as follows:

Phase/Task	Work Task Description	Budget/Fee	*Fee Type
<b>0001</b>	<b>Project Management &amp; Admin</b>		
001	Project Management	\$8,300	Lump Sum
002	Client Meetings (12)	\$7,200	Lump Sum
003	Progress Reports	\$3,000	Lump Sum
	<b>Subtotal</b>	<b>\$18,500</b>	
<b>0002</b>	<b>Waterline Design</b>		
001	Existing Conditions Survey	\$1,800	Lump Sum
002	Waterline Plans & specs	\$24,100	Lump Sum
	<b>Subtotal</b>	<b>\$25,900</b>	
<b>0003</b>	<b>Bidding &amp; Construction Administration</b>		
001	Bidding & Negotiating	\$13,000	T&M
002	Construction Administration	\$16,200	T&M
003	Construction Observations	\$15,500	T&M
	<b>Subtotal</b>	<b>\$44,700</b>	
<b>Total Budget/Fee</b>		<b>\$89,100</b>	

\*Lump Sum = Fixed Fee; T&M = Time & Materials; NTE = Not to Exceed

\*T&M (Time and Materials) Not to Exceed is a budgeted amount that will not be exceeded without Client approval and does not guarantee the tasks will be completed within this amount.

SE will adjust costs between tasks as needed to meet the intended scope and final deliverables. Additional services beyond those listed in this scope of services may be provided at the request of the CLIENT and concurrence of SE on a Time and Materials Basis at the rates shown in the attached Fee Schedule.

**SCHEDULE**

The scope of services described above will be completed within 180 days of the Notice to Proceed, as evidenced by a signed agreement for services.

**INVOICING**

Instructions and invoices submitted pursuant to this Work Release shall be sent to:

Ashley Valley Water & Sewer Improvement District  
1753 East 1500 South  
PO Box 967  
Vernal, UT 84078

Invoices shall be submitted monthly based on the prior month's effort and are due and payable within (30) thirty days.

**SUNRISE ENGINEERING**

**FEE SCHEDULE\***

Work Classification	Hourly Rate	Work Classification	Hourly Rate
Administrative I	\$78	Electrical Project Manager II	\$215
Administrative II	\$98	Electrical Project Manager III	\$230
Administrative III	\$116	Construction Observer I	\$109
Administrative IV	\$138	Construction Observer II	\$132
Technical Editor	\$90	Construction Observer III	\$146
Funding Specialist	\$159	Construction Observer IV	\$168
Civil Engineering Intern	\$110	Construction Observer V	\$189
Civil EIT I	\$125	Project Manager I	\$171
Civil EIT II	\$139	Project Manager II	\$184
Civil EIT III	\$154	Project Manager III	\$195
Civil Engineer III	\$171	Project Manager IV	\$213
Civil Engineer IV	\$185	Project Manager V	\$244
Civil Engineer V	\$199	Plan Reviewer	\$110
Civil Engineer VI	\$214	Building Inspector III	\$96
Civil Engineer VII	\$229	Building Official	\$210
Senior Civil Engineer	\$243	GIS Tech	\$94
Principal Civil Engineer	\$256	GIS Senior Tech	\$115
Civil Engineering Tech I	\$101	GIS Analyst	\$140
Civil Engineering Tech II	\$114	GIS Senior Analyst	\$165
Civil Engineering Tech III	\$133	GIS Developer	\$182
Civil Engineering Tech IV	\$148	GIS Team Lead	\$188
Civil Engineering Tech V	\$164	Planner I	\$132
CAD Drafter I	\$102	Planner II	\$148
CAD Drafter II	\$122	Planner III	\$164
CAD/Designer III	\$136	Planner IV	\$180
CAD/Designer IV	\$151	Planner V	\$196
CAD/Designer V	\$169	Planning Manager	\$212
Electrical Engineering Intern	\$106	PI Specialist I	\$118
Electrical EIT I	\$143	PI Specialist II	\$129
Electrical EIT II	\$161	PI Specialist III	\$141
Electrical Engineer III	\$182	PI Specialist IV	\$153
Electrical Engineer IV	\$209	PI Manager	\$165
Electrical Engineer V	\$231	PI Director	\$177
Principal Electrical Engineer	\$254	Survey Tech	\$99
Electrical Engineering Tech I	\$110	Survey CAD Tech	\$145
Electrical Engineering Tech II	\$128	Survey Manager	\$196
Electrical Engineering Tech III	\$149	Registered Surveyor	\$212
Electrical Engineering Tech IV	\$165	Principal Surveyor	\$234
Electrical Engineering Tech V	\$182	One Man Survey Crew	\$172
Electrical Project Manager I	\$185		

**REIMBURSABLE EXPENSE SCHEDULE\***

Expense	Rate
Mileage	\$0.67/Mile
Per Diem	\$59/Day
Field Vehicle (On-Site)	\$250/Day
UTV (On-Site)	\$200/Day
Nuclear Density Gauge	\$150/Day

\*Fees automatically change after the beginning of each year and are subject to change on other occasions.

\*Subconsultant and other direct expenses will be invoiced as cost incurred plus 15% handling fee.

\*A convenience fee of 4% will be applied to all payments made with a credit card.



148 South Vernal Avenue, Vernal, Utah, 84078  
 TEL 435.789.7364 | sunrise-eng.com

**ENGINEER'S OPINION OF PROBABLE COST**

**500 NORTH WATERLINE**

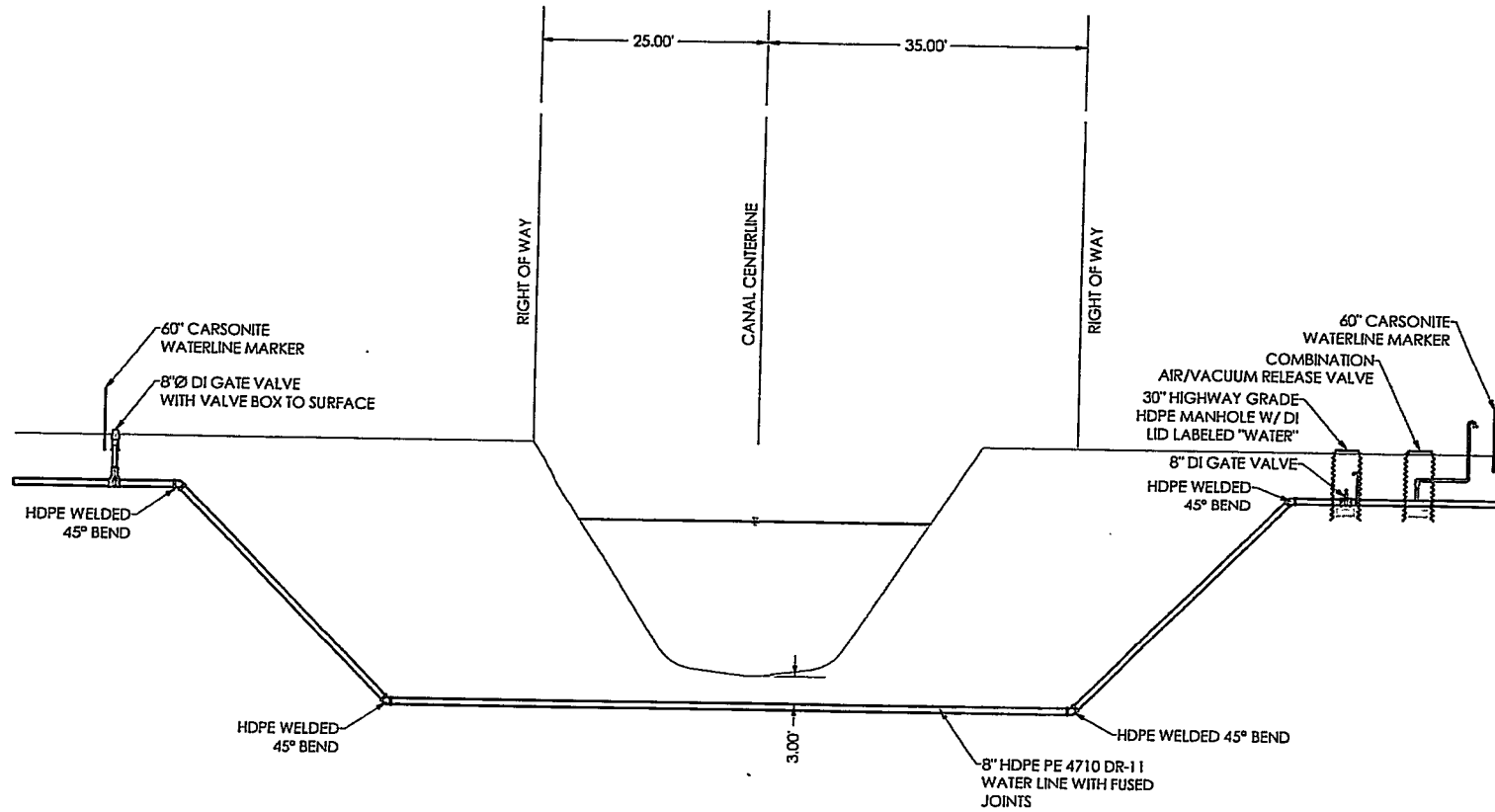
ASHLEY VALLEY WATER IMPROVEMENT DISTRICT

March 17, 2026

DSS

NO.	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	AMOUNT
<b>GENERAL CONSTRUCTION</b>					
1	Mobilization	1	LS	\$ 30,000.00	\$ 30,000.00
2	Traffic Control	1	LS	\$ 15,000.00	\$ 15,000.00
3	Subsurface Investigation (Excavation)	30	HR	\$ 200.00	\$ 6,000.00
4	Restore Surface Improvements	1	LS	\$ 10,000.00	\$ 10,000.00
5	8" PVC Pipe (C900 DR-18)	1,200	LF	\$ 90.00	\$ 108,000.00
6	Directional Bore for 8" Line (Road Crossing)	1	LS	\$ 20,000.00	\$ 20,000.00
7	3/4" Poly Service Line and Bore (Road Crossing)	4	EA	\$ 10,000.00	\$ 40,000.00
8	16" Steel Casing and Directional Bore (Canal Crossing)	1	LS	\$ 27,000.00	\$ 27,000.00
9	8" Gate Valve Assembly	3	EA	\$ 3,500.00	\$ 10,500.00
10	Air Vacuum Assembly	1	EA	\$ 5,100.00	\$ 5,100.00
11	Fire Hydrant Assembly	1	EA	\$ 8,550.00	\$ 8,550.00
<b>SUBTOTAL</b>					<b>\$ 280,150.00</b>
				<b>CONTINGENCY</b>	<b>15.0%</b>
					<b>\$ 42,000.00</b>
<b>CONSTRUCTION TOTAL</b>					<b>\$ 322,150.00</b>
<b>ENGINEERING DESIGN</b>					<b>\$ 89,100.00</b>
<b>TOTAL PROJECT COST</b>					<b>\$ 411,250.00</b>

*In providing opinions of probable construction cost, the Client understands that the Engineer has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that the opinion of probable construction cost provided herein is made on the basis of the Engineer's qualifications and experience. The Engineer makes no warranty, expressed or implied, as to the accuracy of such opinions compared to bid or actual costs.*



**A** DETAIL - CANAL CROSSING  
 D8 NO SCALE



NORTH

1500 WEST

STEINAKER SERVICE CANAL

SERVICE CANAL CROSSING

500 NORTH

Adara Asisthates

1700 WEST

PROJECT IS LOCATED IN THE NE 1/4 OF THE NE 1/4 OF SEC. 21 T4S R21E, SALT LAKE BASE AND MERIDIAN.

**APPLICATION FOR TRANSPORTATION, UTILITY SYSTEMS, TELECOMMUNICATIONS AND FACILITIES  
ON FEDERAL LANDS AND PROPERTY**

FORM APPROVED  
OMB Control Number: 0596-0249  
Expiration Date: 1/31/2027

FOR AGENCY USE ONLY

NOTE: Before completing and filing the application for an authorization (easement, right-of-way, lease, license or permit), the applicant should completely review this package, including instructions, and schedule a pre-application meeting with representatives of the agency responsible for processing the application. Each agency may have specific and unique requirements to be met in preparing and processing the application. Many times, with the help of the agency representative, the application can be completed at the pre-application meeting.

Application Number

Date Filed

1. Name and address of applicant  
Ashley Valley Water and Sewer  
Improvement District  
Ryan Goodrich, Manager

2. Name and address of authorized agent if different  
from item 1  
Sunrise Engineering  
Craig Nebeker, PE

3. Applicant telephone number and  
email:

Authorized agent telephone number and  
email:

4. As applicant are you? (check one)

- a.  Individual
- b.  Corporation\*
- c.  Partnership/Association\*
- d.  State Government/State Agency
- e.  Local Government
- f.  Federal Agency

\* If checked, complete supplemental page

5. Specify what application is for: (check one)

- a.  New authorization
- b.  Renewing existing authorization number
- c.  Amend existing authorization number
- d.  Assign existing authorization number
- e.  Existing use for which no authorization has been received \*
- f.  Other\*

\* If checked, provide details under item 7

6. If an individual, or partnership, are you a citizen(s) of the United States?  Yes  No

7. Project description (describe in detail): (a) Type of use or occupancy, (e.g., canal, pipeline, road, telecommunications); (b) related structures and facilities; (c) physical specifications (Length, width, grading, etc.); (d) term of days/years needed; (e) time of year of use or operation; (f) Volume or amount of product to be transported; (g) duration and timing of construction; and (h) temporary work areas needed for activity/construction (Attach additional sheets, if additional space is needed.)

Ashley Valley Water and Sewer Improvement District (AVW) is requesting a permit to install an 8-inch diameter pipe line under the Steinaker Service canal near 500 North and 1500 West in Vernal, Utah. The pipe is intended to carry culinary water to the residents and businesses in the area. The pipe will cross perpendicular to the flow line of the canal, from right of way line to right of way line. Valves and fittings will be installed outside of the canal right of way. The installation will be completed using horizontal directional boring methods during late spring or early summer of 2026. a bore of approximately 80 feet is anticipated with the work and staging areas being outside of the canal right of way.

8. Attach a map covering area and show location of project proposal.

9. State or Local government approval:  Attached  Applied for  Not Required

10. Nonrefundable application fee:  Attached  Not required  To be determined by agency

11. Does project cross international boundary or affect international waterways?  Yes  No (if "yes," indicate on map)

12. Give statement of your technical and financial capability to construct, operate, maintain, and terminate system for which authorization is being requested.

AVW has been installing pipelines, including under canals, for over 40 years. They have the funds for this project in their accounts. They have experienced maintenance and Operations staff with the training to maintain the water pipe. Construction will be contracted to an experienced team with the equipment to perform the requested work.

13a. Describe other alternative locations considered.  
This project cannot be re-located geographically.

b. Why were these alternatives not selected?

To serve the public the water line has to be installed in this service area. The only alternatives that could be considered are the methods of getting across the canal. An open cut trench could not be completed until after October shutdown. The best alternative is a Horizontal Directional Bore.

c. Give explanation as to why it is necessary to use or occupy Federal assets (lands or buildings).

The utility right of way crosses perpendicular to the canal right of way. There is no way to avoid the canal and still deliver culinary water to the service area.

14. List authorizations and pending applications filed for similar projects which may provide information to the authorizing agency. (Specify number, date, code, or name)

15. Provide statement of need for project, including the economic feasibility and items such as: (a) cost of proposal (construction, operation, and maintenance); (b) estimated cost of next best alternative; and (c) expected public benefits.

The project is needed to improve redundancy and fire flow capacity in the culinary water system. The cost to install the entire project is estimated at \$411,000. An alternative would be to cut a trench through the canal. Timing for trenching is not favorable, and the risk to the canal bank integrity is increased. The bore option is the best choice of the two.

16. Describe probable effects on the population in the area, including the social and economic aspects, and the rural lifestyles.

The project will loop sections of the water system that have previously been isolated from each other. This will increase fire flow capacity and provide redundancy in the area.

17. Describe likely environmental effects that the proposed project will have on: (a) air quality; (b) visual impact; (c) surface and ground water quality and quantity; (d) the control or structural change on any stream or other body of water; (e) existing noise levels; and (f) the surface of the land, including vegetation, permafrost, soil, and soil stability; and, (g) historic or archaeological resources or properties.

None

18. Describe the probable effects that the proposed project will have on (a) populations of fish, plant life, wildlife, and marine life, including threatened and endangered species; and (b) marine mammals, including hunting, capturing, collecting, or killing these animals.

None

19. State whether any hazardous material, as defined in this paragraph, would be used, produced, transported or stored on or in a federal building or federal lands or would be used in connection with the proposed use or occupancy. "Hazardous material" shall mean (a) any hazardous substance under section 101(14) of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), 42 U.S.C. § 9601(14); (b) any pollutant or contaminant under section 101(33) of CERCLA, 42 U.S.C. § 9601(33); (c) any petroleum product or its derivative, including fuel oil, and waste oils; and (d) any hazardous substance, extremely hazardous substance, toxic substance, hazardous waste, ignitable, reactive or corrosive materials, pollutant, contaminant, element, compound, mixture, solution or substance that may pose a present or potential hazard to human health or the environment under any applicable environmental laws. The holder shall not store any hazardous materials at the site without prior written approval from the authorized officer. This approval shall not be unreasonably withheld. If the authorized officer provides approval, this permit shall include (or in the case of approval provided after this permit is issued, shall be amended to include) specific terms addressing the storage of hazardous materials, including the specific type of materials to be stored, the volume, the type of storage, and a spill plan. Such terms shall be proposed by the holder and are subject to approval by the authorized officer.

None

20. Name all the Federal Department(s)/Agency(ies) where this application is being filed.  
United States Bureau of Reclamation

I HEREBY CERTIFY, That I am of legal age and authorized to do business in the State and that I have personally examined the information contained in the application and believe that the information submitted is correct to the best of my knowledge.

Signature of Applicant

Date

Title 18, U.S.C. Section 1001, makes it a crime for any person knowingly and willfully to make to any department or agency of the United States any false, fictitious, or fraudulent statements or representations as to any matter within its jurisdiction.

GENERAL INFORMATION  
ALASKA NATIONAL INTEREST LANDS

This application will be used when applying for a right-of-way, permit, license, lease, or certificate for the use of Federal lands which lie within conservation system units and National Recreation or Conservation Areas as defined in the Alaska National Interest lands Conservation Act. Conservation system units include the National Park System, National Wildlife Refuge System, National Wild and Scenic Rivers System, National Trails System, National Wilderness Preservation System, and National Forest Monuments.

Transportation utility systems telecommunication installations facility uses for which the application may be used are:

1. Canals, ditches, flumes, laterals, pipes, pipelines, tunnels, and other systems for the transportation of water.
2. Pipelines and other systems for the transportation of liquids other than water, including oil, natural gas, synthetic liquid and gaseous fuels, and any refined product produced therefrom.
3. Pipelines, slurry and emulsion systems, and conveyor belts for transportation of solid materials.
4. Systems for the transmission and distribution of electric energy.
5. Wired and wireless systems for transmission or reception of radio, television, telephone, telegraph, and other electronic signals, and other means of communications.
6. Improved right-of-way for snow machines, air cushion vehicles, and all-terrain vehicles.
7. Roads, highways, railroads, tunnels, tramways, airports, landing strips, docks, and other systems of general transportation.

This application must be filed simultaneously with each Federal department or agency requiring authorization to establish and operate your proposal.

In Alaska, the following agencies will help the applicant file an application and identify the other agencies the applicant should contact and possibly file with:

Department of Agriculture  
Regional Forester, Forest Service (USFS)  
P.O. Box 21628  
Juneau, Alaska 99802-1628  
Telephone: (907) 586-7847  
(or a local Forest Service Office)

Department of the Interior  
Bureau of Indian Affairs (BIA)  
Alaska Regional Office  
709 West 9th Street  
Juneau, Alaska 99802  
Telephone: (907) 586-7177

Department of the Interior  
Alaska State Office  
Bureau of Land Management  
222 West 7th Avenue #13  
Anchorage, Alaska 99513  
Public Room: 907-271-5960  
FAX: 907-271-3684  
(or a local BLM Office)

U.S. Fish & Wildlife Service (FWS)  
Office of the Regional Director  
1011 East Tudor Road  
Anchorage, Alaska 99503  
Telephone: (907) 786-3440

National Park Service (NPS)  
Alaska Regional Office  
240 West 5th Avenue  
Anchorage, Alaska 99501  
Telephone: (907) 644-3510

Note - Filings with any Interior agency may be filed with any office noted above or with the Office of the Secretary of the Interior, Regional Environmental Officer, P.O. Box 120, 1675 C Street, Anchorage, Alaska 99513.

Department of Transportation  
Federal Aviation Administration  
Alaska Region AAL-4, 222 West 7th Ave., Box 14  
Anchorage, Alaska 99513-7587  
Telephone: (907) 271-5285

NOTE - The Department of Transportation has established the above central filing point for agencies within that Department. Affected agencies are: Federal Aviation Administration (FAA), Coast Guard (USCG), Federal Highway Administration (FHWA), Federal Railroad Administration (FRA).

OTHER THAN ALASKA NATIONAL INTEREST LANDS

Use of this form is not limited to National Interest Conservation Lands of Alaska.

Individual department/agencies may authorize the use of this form by applicants for transportation, utility systems, telecommunication installations and facilities on other Federal lands outside those areas described above.

For proposals located outside of Alaska, applications will be filed at the local agency office or at a location specified by the responsible Federal agency.

SPECIFIC INSTRUCTIONS  
(Items not listed are self-explanatory)

- 7 Attach preliminary site and facility construction plans. The responsible agency will provide instructions whenever specific plans are required.
- 8 Generally, the map must show the section(s), township(s), and range(s) within which the project is to be located. Show the proposed location of the project on the map as accurately as possible. Some agencies require detailed survey maps. The responsible agency will provide additional instructions.
- 9, 10, and 12 The responsible agency will provide additional instructions.
- 13 Providing information on alternate locations in as much detail as possible, discussing why certain locations were rejected and why it is necessary to use Federal assets will assist the agency(ies) in processing your application and reaching a final decision. Include only reasonable alternate locations as related to current technology and economics.
- 14 The responsible agency will provide instructions.
- 15 Generally, a simple statement of the purpose of the proposal will be sufficient. However, major proposals located in critical or sensitive areas may require a full analysis with additional specific information. The responsible agency will provide additional instructions.
- 16 through 19 Providing this information with as much detail as possible will assist the Federal agency(ies) in processing the application and reaching a decision. When completing these items, you should use a sound judgment in furnishing relevant information. For example, if the project is not near a stream or other body of water, do not address this subject. The responsible agency will provide additional instructions.

Application must be signed by the applicant or applicant's authorized representative.

## PUBLIC BURDEN STATEMENT

The Federal agencies collect this information from proponents and applicants requesting a right-of-way, permit, license, lease, or certification for use of Federal assets. The Federal agencies use this information to evaluate a proponent's or applicant's proposal to use Federal assets. A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995 unless the information collection has a currently valid Office of Management and Budget (OMB) Control Number. The approved OMB Control Number for this information collection is 0596-0249. Without this approval, we could not conduct this information collection. Public reporting for this information collection is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. All responses to this information collection are voluntary. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden, to the USDA Forest Service email address [SM.FS.InfoCollect@usda.gov](mailto:SM.FS.InfoCollect@usda.gov) and include the OMB Control Number in the subject line. Disclosure of the information is voluntary. If all the information is not provided, the proposal or application may be rejected. Concerns about this form can be sent to Director, Lands, Minerals, and Geology Management Staff, 1st Floor Southeast, 201 14th Street, SW, Washington, DC 20250-1124

## USDA NONDISCRIMINATION STATEMENT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint and at any USDA office](#) or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov). The Privacy Act of 1974 (5 U.S.C. 552a) and the Freedom of Information Act (5 U.S.C. 552) govern the confidentiality to be provided for information received by the Forest Service.

**SUPPLEMENTAL**

NOTE: The responsible agency(ies) will provide instructions

**CHECK APPROPRIATE  
BLOCK**

<b>I - PRIVATE CORPORATIONS</b>	<b>CHECK APPROPRIATE BLOCK</b>	
	ATTACHED	FILED *
a. Articles of Incorporation	<input type="checkbox"/>	<input type="checkbox"/>
b. Corporation Bylaws	<input type="checkbox"/>	<input type="checkbox"/>
c. A certification from the State showing the corporation is in good standing and is entitled to operate within the State	<input type="checkbox"/>	<input type="checkbox"/>
d. Copy of resolution authorizing filing	<input type="checkbox"/>	<input type="checkbox"/>
e. The name and address of each shareholder owning 3 percent or more of the shares, together with the number and percentage of any class of voting shares of the entity which such shareholder is authorized to vote and the name and address of each affiliate of the entity together with, in the case of an affiliate controlled by the entity, the number of shares and the percentage of any class of voting stock of that affiliate owned, directly or indirectly, by that entity, and in the case of an affiliate which controls that entity, the number of shares and the percentage of any class of voting stock of that entity owned, directly or indirectly, by the affiliate.	<input type="checkbox"/>	<input type="checkbox"/>
f. If application is for an oil or gas pipeline, describe any related right-of-way or temporary use permit applications, and identify previous applications.	<input type="checkbox"/>	<input type="checkbox"/>
g. If application is for an oil and gas pipeline, identify all Federal lands by agency impacted by proposal.	<input type="checkbox"/>	<input type="checkbox"/>
<b>II - PUBLIC CORPORATIONS</b>		
a. Copy of law forming corporation		
b. Proof of organization	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Copy of Bylaws	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Copy of resolution authorizing filing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. If application is for an oil or gas pipeline, provide information required by item "f" and "g" above.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>III - PARTNERSHIP OR OTHER UNINCORPORATED ENTITY</b>		
a. Articles of association, if any	<input type="checkbox"/>	<input type="checkbox"/>
b. If one partner is authorized to sign, resolution authorizing action is	<input type="checkbox"/>	<input type="checkbox"/>
c. Name and address of each participant, partner, association, or other	<input type="checkbox"/>	<input type="checkbox"/>
d. If application is for an oil or gas pipeline, provide information required by item "f" and "g" above.	<input type="checkbox"/>	<input type="checkbox"/>

\* If the required information is already filed with the agency processing this application and is current, check block entitled "Filed." Provide the file identification information (e.g., number, date, code, name). If not on file or current, attach the requested information.

**2500 S 2000 E Water, Sewer &  
Engineering Agreement**



**WORK RELEASE NO. 2026-2 COVER SHEET**

ASHLEY VALLEY WID 2500 SOUTH WATER AND SEWER LINE

Ashley Valley Water & Sewer Improvement District  
1753 East 1500 South  
PO Box 967  
Vernal, UT 84078

**EXECUTION AND EFFECTIVE DATE**

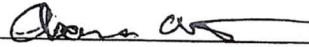
This Work Release No. 2026-2 has been executed by the duly authorized representatives of the parties and shall be effective as of the date of execution by CLIENT.

SE

CLIENT

SUNRISE ENGINEERING, LLC

ASHLEY VALLEY WATER AND SEWER  
IMPROVEMENT DISTRICT

By: 

By: \_\_\_\_\_

Name: Aaron Akeritt

Name: \_\_\_\_\_

Title: Service Center Manager

Title: \_\_\_\_\_

Date: 3-13-2026

Date: \_\_\_\_\_

## WORK RELEASE NO. 2026-2

This Work Release is entered into by and between ASHLEY VALLEY WATER AND SEWER IMPROVEMENT DISTRICT (CLIENT) and SUNRISE ENGINEERING, LLC (SE).

### RECITAL

Pursuant to Article 1 of the Agreement for Engineering and Technical Services, dated the 5<sup>th</sup> day of March 2026, hereinafter referred to as the "Contract", CLIENT and ENGINEER desire to identify certain work and service to be performed by SE pursuant to the Contract.

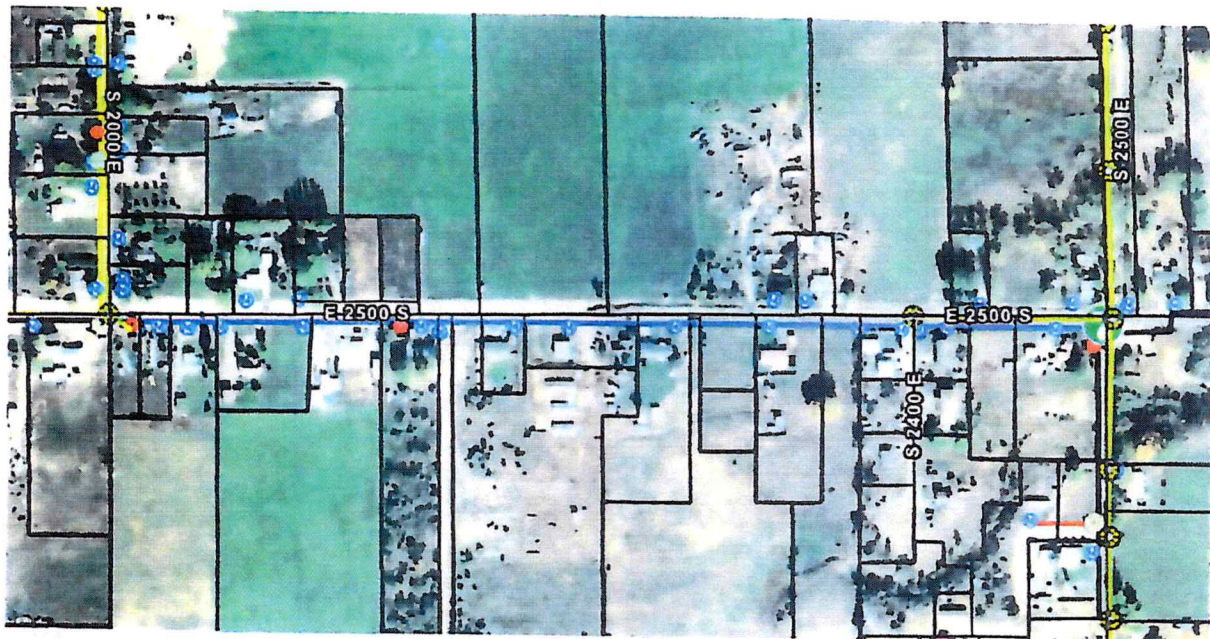
### ARTICLES

It is therefore agreed that SE will perform the following:

#### BACKGROUND

Naples City intends to perform roadway improvements on 2500 South from 2000 East to approximately 2250 East. The existing 6-inch waterline is undersized for the area and there is no sanitary sewer line in this section of road. This project would upsize the 6-inch waterline to 8-inch from 2000 East to 2500 East, and install an 8-inch sanitary sewer line between existing manholes, providing sewer service to the homes along the street.

The waterline replacement will be approximately 2,700 feet with one new fire hydrant. The Sewer line will be approximately 2,200 feet of sewer lines with an estimated 5 new 4-foot diameter man holes.



## **SCOPE OF WORK**

### **Phase 0001 – Project Management and Administration**

#### **Task 001 – Project Management, Client Meetings, and Public Involvement**

SE will provide project management and administration services as follows:

- a) Conduct project progress meetings with the CLIENT and stakeholders. The frequency of meetings will be determined in collaboration with CLIENT. The initial budgetary estimate anticipates bi-weekly meetings for six months, or approximately 12 meetings.
- b) Prepare and maintain a project schedule.
- c) Provide regular progress reports to CLIENT.
- d) Facilitate Public Involvement (PI) door to door surveys to determine the level of interest for existing residents to connect to the new sewer line. We anticipate approximately 50 hours of labor for PI.

### **Phase 0002 – Funding Application Assistance**

#### **Task 001 – Funding Application Assistance**

SE will assist the CLIENT in submitting and application to the Permanent Community Impact Board (CIB). This will include meeting the June 1<sup>st</sup> deadline for application. The application will be filled out and the necessary supporting documentation will be provided and compiled into a single packet for the CLIENT to review prior to submitting to the CIB. We anticipate approximately 48 hours of labor for this task.

### **Phase 0003 – Water Line Design**

#### **Task 001 – Existing Conditions Survey**

SE will collect topographic survey data within the limits of the project from 2000 East to 2500 East. Right of way data will also be researched.

The existing conditions survey will collect surface features and known utility locations such as:

- Existing edge of asphalt
- Surface features of underground utilities such as valves, manholes, meter barrels, and utility box covers.
- Marked underground utilities
- Existing Building Locations
- Topography points

SE will utilize the existing conditions topography to create a modeling surface, alignment and profiles showing how the new waterline will interact with existing utilities and features.

#### **Task 002 – Water Line Plans and Specifications**

SE will design the water line starting at 2000 East and run East along the south side of 2500 South and tie into the existing water line at 2500 East. SE will perform a hydraulic model on the additional line and prepare plans for submission to the State DDW. Deliverables will include the following drawing sheets in 11 x 17 size paper format:

- Title/Cover sheet
- General notes
- Existing Conditions/Demolition Plan
- Water Line Plan and Profile Sheets
- Civil Details

- Contract Documents and Specifications

### **Phase 0004 – Sewer Line Design**

#### **Task 001 – Sewer Line Plans and Specifications**

SE will utilize the existing conditions survey from Phase 0003 as a basis of design for the sanitary sewer line. The sewer will flow to the east and add approximately 20 new connections to the system. SE will perform a hydraulic analysis of the new sewer design and prepare documents for submittal to the state DEQ for approval. Deliverables will include the following plans:

- Title/Cover sheet
- General notes
- Existing Conditions/Demolition Plan
- Sewer Plan and Profile Sheets
- Civil Details
- Contract Documents and Specifications

### **Phase 0005 – Bidding and Construction Administration**

#### **Task 001 – Bidding and Negotiating**

SE will provide Contract Documents and Technical Specifications for the project in a printed book format as well as .pdf digital form. The contract documents will be a companion to the drawing sets.

SE will respond to RFI's from contractors during the bidding process. We will further conduct the following meetings in assisting the CLIENT to select a contractor.

- Pre-Bid Meeting
- Bid Opening meeting

Remaining meeting needs during construction will be part of the 12 anticipated bi-weekly meetings mentioned in Phase 0001 Task 001 of this document.

#### **Task 002 – Construction Observation**

SE will provide intermittent construction observations during construction. We anticipate 16 hours per week during construction activities will be needed to ensure the water and sewer lines are installed according to State of Utah DDW standards.

Observation logs will be created for documenting the construction process. GIS grade points will be taken of the underground facilities, and the GIS system maps will be updated with the new waterline information.

#### **Task 003 – Construction Administration**

SE will represent CLIENT during the bidding and construction process. Specific Construction Administration (CA) tasks are listed here:

- Respond to contractor's RFI's during construction.
- Administer contract documents from bid opening through selection of the contractor.
- Review payment applications from the Contractor.
- Close out the contract according to the documents at the end of the project.

**Additional Services**

The following engineering services are not included as part of the scope of services described above but may be included as part of the services rendered under this contract. These services may be provided upon authorization of CLIENT and concurrence by SE.

- a. Searching out property owners and negotiating for land and easement rights, property surveys, property plats, property descriptions, and abstracting above and beyond that required for the original project.
- b. Appearances before courts or boards on matters of litigation related to the project.
- c. Environmental studies required for environmental clearance from any funding agency or government agency.
- d. Revisions to previously accepted versions of reports, studies, exhibits or other material generated in the scope of work above.

**COMPENSATION**

CLIENT agrees to compensate SE as follows:

Phase/Task	Work Task Description	Budget/Fee	*Fee Type
<b>0001</b>	<b>Project Management &amp; Administration</b>		
001	Project Management	\$8,300	Lump Sum
002	Client Meetings (12)	\$7,200	Lump Sum
003	Progress Reports	\$3,000	Lump Sum
004	Public Involvement	\$9,200	T&M
	<b>Subtotal</b>	<b>\$27,700</b>	
<b>0002</b>	<b>Funding Application Assistance</b>		
001	Funding Application Assistance	\$8,700	Lump Sum
	<b>Subtotal</b>	<b>\$8,700</b>	
<b>0003</b>	<b>Water Line Design</b>		
001	Existing Conditions Survey	\$16,600	Lump Sum
002	Water Line Plans & Specs	\$20,900	Lump Sum
003	Coordination with State DDW	\$8,700	Lump Sum
	<b>Subtotal</b>	<b>\$46,200</b>	
<b>0004</b>	<b>Sewer Line Design</b>		
001	Sewer Line Plans & Specs	\$19,800	Lump Sum
002	Coordination with State DEQ	\$1,700	Lump Sum
	<b>Subtotal</b>	<b>\$21,500</b>	

<b>0005</b>	<b>Construction Administration</b>		
001	Bidding and Negotiating	\$13,000	T&M
002	Construction Observation	\$24,800	T&M
003	Construction Administration	\$7,200	T&M
	<b>Subtotal</b>	<b>\$45,000</b>	
<b>Total Budget/Fee</b>		<b>\$149,100</b>	

\*Lump Sum = Fixed Fee; T&M = Time & Materials; NTE = Not to Exceed

\*T&M (Time and Materials) Not to Exceed is a budgeted amount that will not be exceeded without Client approval and does not guarantee the tasks will be completed within this amount.

SE will adjust costs between tasks as needed to meet the intended scope and final deliverables. Additional services beyond those listed in this scope of services may be provided at the request of the CLIENT and concurrence of SE on a Time and Materials Basis at the rates shown in the attached Fee Schedule.

### **SCHEDULE**

The scope of services described above will be completed within 180 days of the Notice to Proceed, as evidenced by a signed agreement for services.

### **INVOICING**

Instructions and invoices submitted pursuant to this Work Release shall be sent to:

Ashley Valley Water & Sewer Improvement District  
1753 East 1500 South  
PO Box 967  
Vernal, UT 84078

Invoices shall be submitted monthly based on the prior month's effort and are due and payable within (30) thirty days.

**SUNRISE ENGINEERING****FEE SCHEDULE\***

Work Classification	Hourly Rate	Work Classification	Hourly Rate
Administrative I	\$78	Electrical Project Manager II	\$215
Administrative II	\$98	Electrical Project Manager III	\$230
Administrative III	\$116	Construction Observer I	\$109
Administrative IV	\$138	Construction Observer II	\$132
Technical Editor	\$90	Construction Observer III	\$146
Funding Specialist	\$159	Construction Observer IV	\$168
Civil Engineering Intern	\$110	Construction Observer V	\$189
Civil EIT I	\$125	Project Manager I	\$171
Civil EIT II	\$139	Project Manager II	\$184
Civil EIT III	\$154	Project Manager III	\$195
Civil Engineer III	\$171	Project Manager IV	\$213
Civil Engineer IV	\$185	Project Manager V	\$244
Civil Engineer V	\$199	Plan Reviewer	\$110
Civil Engineer VI	\$214	Building Inspector III	\$96
Civil Engineer VII	\$229	Building Official	\$210
Senior Civil Engineer	\$243	GIS Tech	\$94
Principal Civil Engineer	\$256	GIS Senior Tech	\$115
Civil Engineering Tech I	\$101	GIS Analyst	\$140
Civil Engineering Tech II	\$114	GIS Senior Analyst	\$165
Civil Engineering Tech III	\$133	GIS Developer	\$182
Civil Engineering Tech IV	\$148	GIS Team Lead	\$188
Civil Engineering Tech V	\$164	Planner I	\$132
CAD Drafter I	\$102	Planner II	\$148
CAD Drafter II	\$122	Planner III	\$164
CAD/Designer III	\$136	Planner IV	\$180
CAD/Designer IV	\$151	Planner V	\$196
CAD/Designer V	\$169	Planning Manager	\$212
Electrical Engineering Intern	\$106	PI Specialist I	\$118
Electrical EIT I	\$143	PI Specialist II	\$129
Electrical EIT II	\$161	PI Specialist III	\$141
Electrical Engineer III	\$182	PI Specialist IV	\$153
Electrical Engineer IV	\$209	PI Manager	\$165
Electrical Engineer V	\$231	PI Director	\$177
Principal Electrical Engineer	\$254	Survey Tech	\$99
Electrical Engineering Tech I	\$110	Survey CAD Tech	\$145
Electrical Engineering Tech II	\$128	Survey Manager	\$196
Electrical Engineering Tech III	\$149	Registered Surveyor	\$212
Electrical Engineering Tech IV	\$165	Principal Surveyor	\$234
Electrical Engineering Tech V	\$182	One Man Survey Crew	\$172
Electrical Project Manager I	\$185		

**REIMBURSABLE EXPENSE SCHEDULE\***

Expense	Rate
Mileage	\$0.67/Mile
Per Diem	\$59/Day
Field Vehicle (On-Site)	\$250/Day
UTV (On-Site)	\$200/Day
Nuclear Density Gauge	\$150/Day

\*Fees automatically change after the beginning of each year and are subject to change on other occasions.

\*Subconsultant and other direct expenses will be invoiced as cost incurred plus 15% handling fee.

\*A convenience fee of 4% will be applied to all payments made with a credit card.

SE-2026 10-2025



145 South Vernal Avenue, Vernal, Utah 84078  
 TEL 435.789.7364 | sunrise-eng.com

**ENGINEER'S OPINION OF PROBABLE COST**

**2500 SOUTH WATERLINE**

ASHLEY VALLEY WATER IMPROVEMENT DISTRICT

March 17, 2026

DSS

NO.	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	AMOUNT
<b>GENERAL CONSTRUCTION</b>					
1	Mobilization	1	LS	\$ 90,000.00	\$ 90,000.00
2	Traffic Control	1	LS	\$ 20,000.00	\$ 20,000.00
3	Subsurface Investigation (Excavation)	80	HR	\$ 200.00	\$ 16,000.00
4	Restore Surface Improvements	1	LS	\$ 20,000.00	\$ 20,000.00
5	8" HDPE Pipe (PE4710 DR-11)	2,700	LF	\$ 90.00	\$ 243,000.00
6	8" PVC Pipe (C900 DR-35)	2,200	LF	\$ 90.00	\$ 198,000.00
7	4" PVC Pipe (C900 DR-35) Short Side	12	EA	\$ 8,000.00	\$ 96,000.00
8	4" PVC Pipe (C900 DR-35) Long Side (Road Crossing)	5	EA	\$ 10,000.00	\$ 50,000.00
9	48" Sewer Manholes	5	EA	\$ 10,000.00	\$ 50,000.00
10	3/4" Poly Service Line Short Side	15	EA	\$ 5,000.00	\$ 75,000.00
11	3/4" Poly Service Line Long Side (Road Crossing)	6	EA	\$ 8,000.00	\$ 48,000.00
12	8" Gate Valve Assembly	3	EA	\$ 3,500.00	\$ 10,500.00
13	Air Vacuum Assembly	1	EA	\$ 5,100.00	\$ 5,100.00
14	Fire Hydrant Assembly	1	EA	\$ 8,550.00	\$ 8,550.00
<b>SUBTOTAL</b>					<b>\$ 930,150.00</b>
				<b>CONTINGENCY</b> 15.0%	<b>\$ 139,500.00</b>
<b>CONSTRUCTION TOTAL</b>					<b>\$ 1,069,650.00</b>
<b>ENGINEERING DESIGN</b>					<b>\$ 149,100.00</b>
<b>TOTAL PROJECT COST</b>					<b>\$ 1,218,750.00</b>

*In providing opinions of probable construction cost, the Client understands that the Engineer has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that the opinion of probable construction cost provided herein is made on the basis of the Engineer's qualifications and experience. The Engineer makes no warranty, expressed or implied, as to the accuracy of such opinions compared to bid or actual costs.*

# Briar Creek Annexation

# Ashley Valley Water and Sewer Improvement District

1753 E 1500 S, P.O. Box 967 Vernal Utah 84078  
435-789-9400

[www.ashleywatersewerut.gov](http://www.ashleywatersewerut.gov)

Ryan Goodrich~[rgoodrich@ashleywatersewerut.gov](mailto:rgoodrich@ashleywatersewerut.gov)

March 5, 2026

Vernal City Recorder  
374 East Main  
Vernal, Utah 84078

***Re: Proposed Annexation of Briar Creek Subdivision into Vernal City – Statement of AVWSID Concerns and Conditional Protest***

To Whom It May Concern:

I'm writing this letter on behalf of the **Ashley Valley Water and Sewer Improvement District** regarding the petition to annex the Briar Creek Subdivision into Vernal City, Utah.

By way of background, AVWSID is a Special Service District under Utah Code title 17D, and the territory proposed for annexation lies entirely within the current boundaries of AVWSID. As a result, AVWSID is directly affected by the proposed annexation, and as such qualifies as an "affected entity."

AVWSID does not object in principle to the annexation of the Subdivision into Vernal City. The District recognizes that municipalities may expand their boundaries and provide municipal services to newly annexed areas.

However, the proposed annexation presents several substantial legal, financial, and operational issues that must be resolved before annexation should be approved. Until those issues are addressed through a written agreement, AVWSID must respectfully submit this **conditional protest** to the Boundary Commission.

The District requests that the following matters be formally addressed either by written agreement or by ruling of the boundary commission and resolved prior to any approval of the annexation petition:

# Ashley Valley Water and Sewer Improvement District

1753 E 1500 S, P.O. Box 967 Vernal Utah 84078

435-789-9400

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## **A. Ownership and Control of Existing Infrastructure**

Although the internal subdivision water and sewer lines were installed by the developer, all transmission lines and system infrastructure located outside the Subdivision are owned exclusively by AVWSID. These facilities are part of the District's regional water and sewer system and serve numerous other customers.

Annexation into Vernal City does not and cannot transfer ownership or control of these assets. AVWSID requires a written acknowledgement that:

1. All District transmission lines and related infrastructure will remain the sole property of AVWSID;
2. Vernal City will acquire no ownership or operational rights to such facilities by virtue of annexation; and
3. Existing District easements and access rights will be fully preserved.
4. In order to provide service to the annexed subdivision, approximately 1700 feet of new water line will be required to be installed to be able to connect all the connections within the subdivision. (350 feet along 500 West and 1350 along 1500 South)

## **B. Withdrawal From AVWSID Requires Separate Statutory Process**

Annexation into Vernal City does not automatically remove the Subdivision from AVWSID's boundaries. Under Utah Code Title 17D, Chapter 1, Part 6, withdrawal of territory from a special service district requires a formal statutory process separate from municipal annexation.

AVWSID requests confirmation that:

1. Any removal of the Subdivision from AVWSID will be completed in strict compliance with Title 17D withdrawal procedures; and
2. No annexation will be finalized until those procedures are properly completed.

# Ashley Valley Water and Sewer Improvement District

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## C. Boundary Adjustment and Administrative Costs

If the Subdivision is to be withdrawn from AVWSID, the District will be required to update its legal descriptions, mapping, and service boundaries with the State of Utah and within its own engineering and GIS systems.

AVWSID requests that the developer, as the party initiating this change, be required to pay all costs associated with:

- Preparation of new legal descriptions;
- Surveying and engineering work;
- GIS and mapping revisions;
- State filings and notices; and
- Administrative staff time incurred by the District.

These costs arise solely as a result of the proposed annexation and should not be borne by the District's remaining ratepayers.

## D. Water Rights

AVWSID has dedicated a certain amount of water for connections within this subdivision. The proposal would be to have AVWSID retain its water rights for future connections, and to have Vernal City dedicate water rights sufficient for the entirety of the subdivision it will serve.

## E. Impact Fees

Numerous lots within the Subdivision have already paid water and sewer impact fees to AVWSID based on the District's lawful fee schedules.

Under the Utah Impact Fees Act (Title 11, Chapter 36a), impact fees are required to be spent or encumbered for system-wide capacity improvements. Many of the impact fees paid for the Subdivision have already been lawfully allocated or expended for such purposes.

Utah law does not require the automatic refund or transfer of impact fees merely because future service responsibility may shift to a municipality. AVWSID therefore requests that:

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1. The treatment of previously paid impact fees be addressed by agreement between AVWSID and Vernal City; and
2. No annexation be approved until a clear and equitable resolution of this issue is reached.

## **F. Connection Fees, Meters, and Equipment**

The developer has previously paid AVWSID for meters, electronics, installation, inspections, and related services. If the Subdivision is transferred to Vernal City service, AVWSID will be required to remove meters and equipment and will incur additional labor and administrative costs.

AVWSID requests that an agreement be reached providing for reimbursement to the District for:

1. Staff time already expended on installation and inspections.
2. Labor required to remove existing equipment; and
3. Depreciated value of physical assets purchased and installed.

In closing, AVWSID respectfully requests that the Boundary Commission acknowledge the District's status as an affected entity and recognize that the annexation should not proceed to final approval until the issues outlined in this letter have been resolved.

The District stands ready to meet with Vernal City officials and the developer at the earliest opportunity to work toward a mutually acceptable resolution.

Thank you for your consideration.

Ryan L. Goodrich

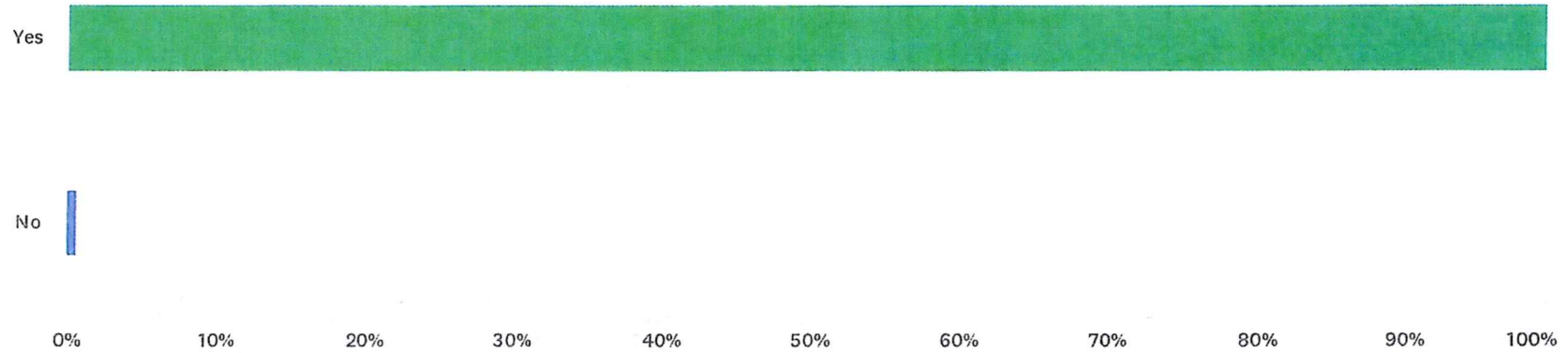


District Manager

**Water Conservation, Rates and  
Public Hearing**

# Q1 Are you a customer of Ashley Valley Water and Sewer Improvement District?

Answered: 615 Skipped: 4



### Answer Choices

● Yes

● No

### Percentage

99.35%

0.65%

### Responses

611

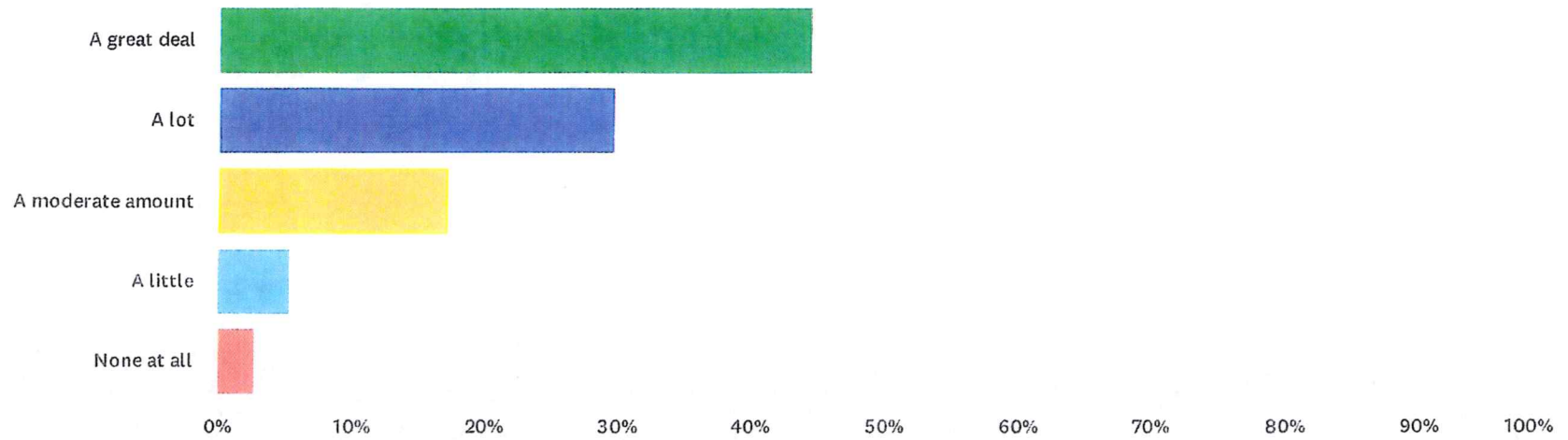
4

### Total

615

## Q2 With the ongoing severe drought, how concerned are you about water supply this summer?

Answered: 617 Skipped: 2



### Answer Choices

### Percentage

### Responses

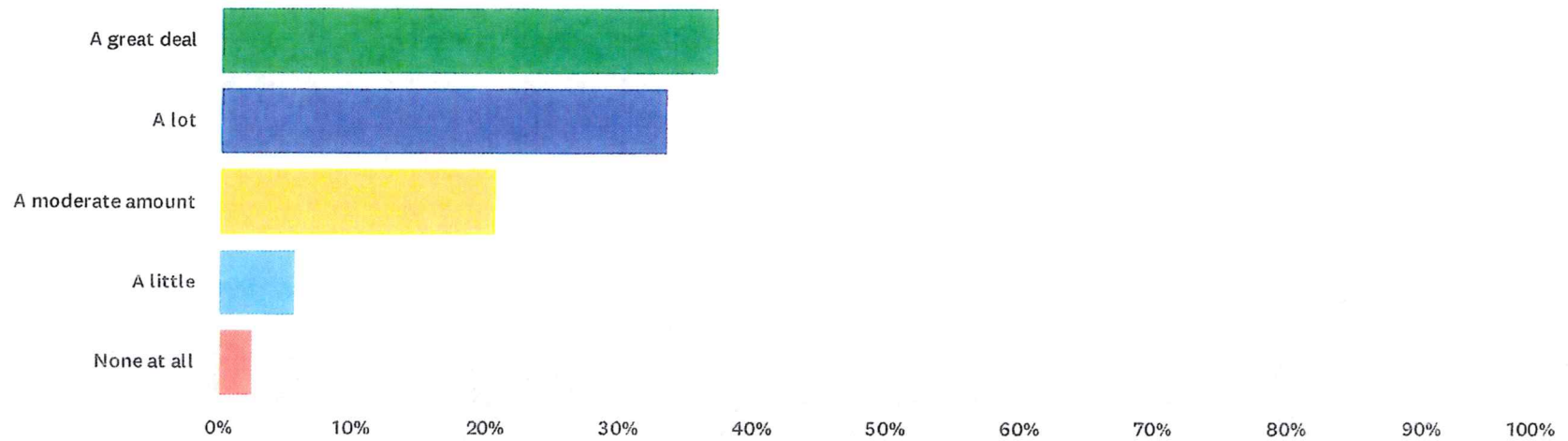
<span style="color: green;">●</span> A great deal	44.57%	275
<span style="color: blue;">●</span> A lot	29.66%	183
<span style="color: yellow;">●</span> A moderate amount	17.34%	107
<span style="color: lightblue;">●</span> A little	5.51%	34
<span style="color: red;">●</span> None at all	2.92%	18

### Total

617

### Q3 How concerned are you about water conservation in your community?

Answered: 617 Skipped: 2



**Answer Choices**

- A great deal
- A lot
- A moderate amount
- A little
- None at all

**Percentage**

37.28%

33.55%

20.75%

5.83%

2.59%

**Responses**

230

207

128

36

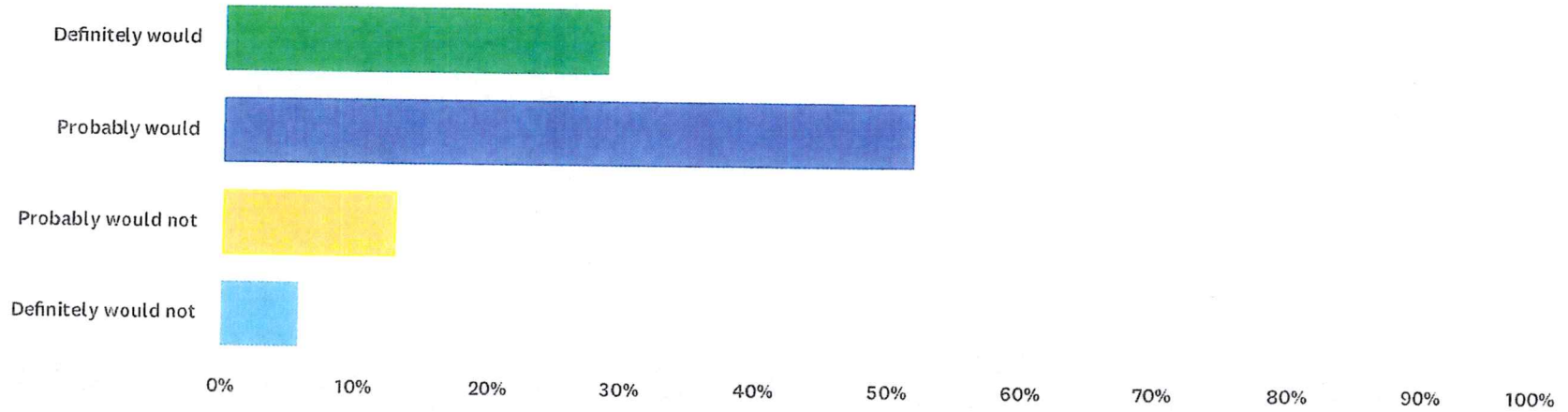
16

**Total**

**617**

### Q4 Would you support water restrictions on water usage during drought conditions?

Answered: 617 Skipped: 2



**Answer Choices**

- Definitely would
- Probably would
- Probably would not
- Definitely would not

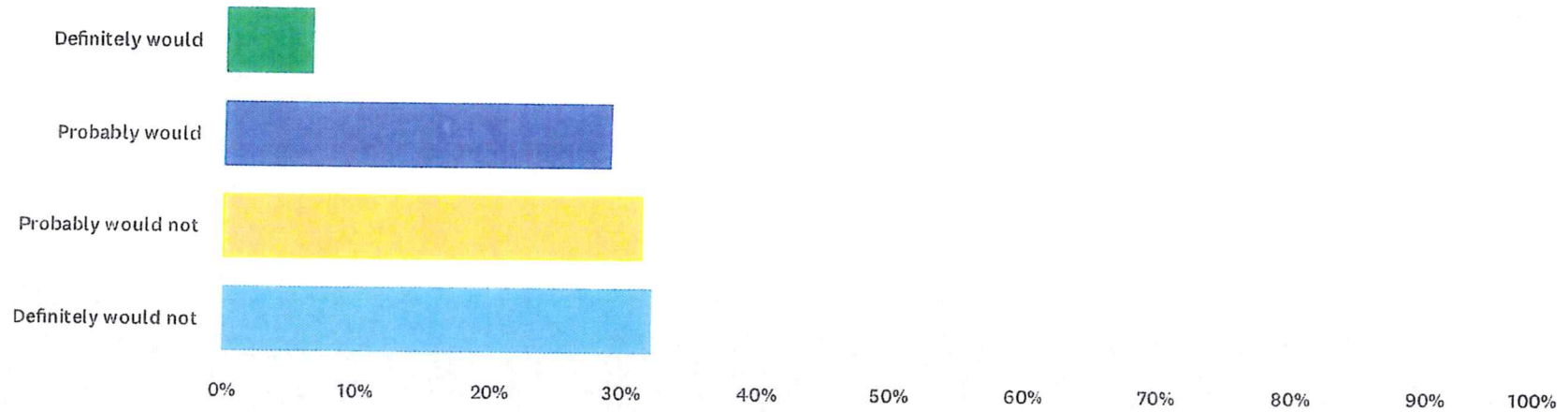
**Percentage**

**Responses**

Definitely would	29.01%	179
Probably would	51.86%	320
Probably would not	13.13%	81
Definitely would not	6.00%	37
<b>Total</b>		<b>617</b>

### Q5 Do you agree that raising rates during drought conditions would encourage water conservation and a change in water use habits?

Answered: 616 Skipped: 3



**Answer Choices**

- Definitely would
- Probably would
- Probably would not
- Definitely would not

**Percentage**

6.66%  
29.22%  
31.66%  
32.47%

**Responses**

41  
180  
195  
200

**Total**

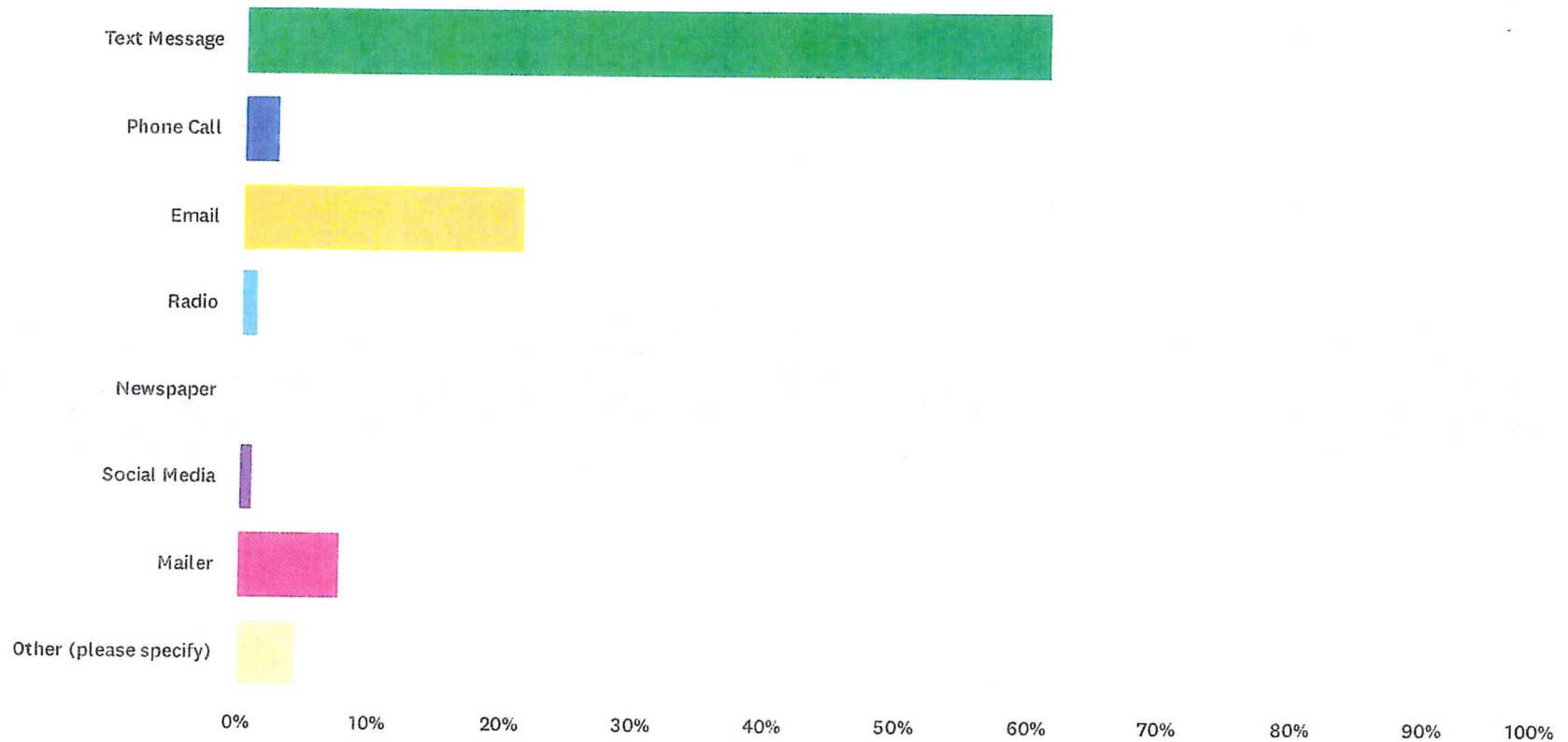
**616**

**Q6 What methods should the district employ to encourage water conservation during drought conditions?**

Answered: 441 Skipped: 178

# Q7 What is your preferred method of communication if the district is forced to enact higher water rates or water restrictions?

Answered: 616 Skipped: 3



**Answer Choices**

● Text Message

**Percentage**

61.20%

**Responses**

377

**Total**

616

## Drought & Conservation

### Answer Choices

 Phone Call

 Email

 Radio

 Newspaper

 Social Media

 Mailer

### Percentage

### Responses

2.60%

16

21.43%

132

1.30%

8

0%

0

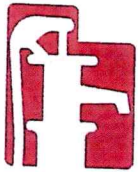
0.97%

6

7.79%

48

**National Rural Water Association  
Board Seat**



# Rural Water Association of Utah

14572 S 790 W, A203 · Bluffdale, UT 84065 · Phone: 801-756-5123

## Application and Selection Process for National Rural Water Association (NRWA) Director

### Background, Expectations and Time Commitment

The RWAU Executive Committee has adopted a process for determining who will be the next National Director to represent Utah on the National Rural Water Association (NRWA) Board of Directors. The NRWA Board of Directors includes one representative from each state rural water association. The Executive Committee is inviting current RWAU Directors who would like to serve in this role to apply.

Paul Fulgham has served in the role of National Director since October 2008. Serving on several NRWA committees, 2 years as Chair of the Awards Committee, 4 years as the Chair of the Regulatory Committee and 6 years as Chair of Program Review Committee. Serving 6 years on the NRWA Executive Committee, serving as an At Large Member, as Treasurer and Secretary.

Paul is planning to retire as National Director in September 2026.

The replacement of the National Director, per the RWAU Board Governance Policy:

#### UTAH'S NATIONAL RURAL WATER ASSOCIATION (NRWA) DIRECTOR

- The Utah NRWA Director shall be a member of the RWAU Board of Directors.
- The Utah NRWA Director shall be nominated by a majority vote of the RWAU Directors.
- The nomination of Utah's NRWA Director shall occur at the 2<sup>nd</sup> quarter meeting of the RWAU Board of Directors prior to the NRWA Annual Meeting at which the sitting NRWA Director's term shall expire.
- The term of Utah's NRWA Director shall be three (3) years.
- If the office of Utah's NRWA Director should become vacant through resignation, death or other means, the RWAU Board of Directors shall nominate a replacement to serve the remainder of the open term at their next regular meeting or, if necessary, at a special meeting called for that purpose. The new NRWA Director will be seated at the following NRWA Annual Meeting.



# Rural Water Association of Utah

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## CANDIDATE QUALIFICATIONS

The chosen candidate will demonstrate that they have:

- A passion for Rural Water
- A commitment to serve in this role
- The support of their local Board
- A competent staff at their utility or community that can keep their utility running properly when they are traveling
- A commitment to keep the RWAU President, Executive Director and entire Board involved and informed on NRWA activities

## NRWA EXECUTIVE BOARD SERVICE

RWAU has been a proud member of the National Rural Water Association (NRWA) since 1981 and has consistently been recognized as a leader among state rural water associations. During that time, RWAU has had three National Directors: Dan Merrell (Kanab City), Neil Forester (Delta City), and Paul Fulgham (Tremonton City).

RWAU encourages its next National Director to be fully engaged in NRWA Board responsibilities and to serve as a strong and effective advocate for RWAU at the national level.

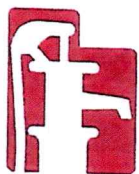
Ideally, service in this role follows a long-term leadership pathway. The typical timeline is approximately 18 years, progressing through the following positions:

- 4 years as an NRWA Board Member
- 2 years as an At-Large Member on the Executive Committee
- 2 years as Treasurer
- 2 years as Secretary
- 2 years as Vice President
- 2 years as Senior Vice President
- 2 years as President
- 2 years as Past President

In total, it generally takes about 14 years to advance to the position of President.

NRWA Executive Committee positions include:

3 At-Large Members, Treasurer, Secretary, Vice President, Senior Vice President, President, and Past President — all serving two-year terms.



# Rural Water Association of Utah

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## TIME COMMITMENT

Serving as RWAU's National Director is both prestigious and rewarding, but it also requires a significant time commitment, in addition to responsibilities on the RWAU Board.

### **Impact on Current RWAU Board Member Responsibilities**

- Attend two in-person RWAU Board meetings, two RWAU Conferences, and two electronic RWAU Board meetings annually.
- Provide NRWA reports at these meetings to keep the RWAU Board informed of national activities, initiatives, and developments.

### **Additional NRWA Board Responsibilities (Prior to Executive Committee Service)**

At the basic level, a National Director is required to:

- Attend two NRWA Board meetings annually:
  - One during the Water Rally in Washington, D.C. (February)
  - One during the WaterPro Conference (September/October), hosted in various locations nationwide
- Committee and Board meetings are held prior to each event and include the weekend. Each event typically requires 7–8 days of travel.
- The minimum annual travel commitment for an NRWA National Director (not serving on the Executive Committee) is approximately 16 days. Service on additional NRWA committees may require extra travel days.

### **Executive Committee Service (At-Large Member)**

Once elected to the Executive Committee as an At-Large Member:

- The same 16 days of travel for Board meetings apply
- Attendance at two additional Executive Committee meetings (June and December) is required
- This increases annual travel to approximately 26 days, including weekends.

### **Officer Positions**

After advancing to an Officer position, additional responsibilities include:

- Travel to other states for State Association Conventions
- Increased committee meetings and conference calls (some held remotely)
- Total annual travel could reach approximately 45 days, including weekends.

### **Expenses**

NRWA reimburses the National Director for all reasonable travel expenses.



# Rural Water Association of Utah

14572 S 790 W, A203 · Bluffdale, UT 84065 · Phone: 801-756-5123

## NRWA NATIONAL DIRECTOR APPLICATION

### **1. Why are you the best candidate to represent RWAU as National Director?**

*(Maximum 200 words)*

Please describe your qualifications, leadership experience, commitment to rural water, and the strengths you would bring in representing RWAU at the national level. Include relevant board service, advocacy experience, industry knowledge, and your ability to build collaborative relationships.

### **2. Please share your vision for RWAU's role within the National Rural Water Association over the next 15 years.**

*(Maximum 200 words)*

Outline how you see RWAU contributing to and influencing NRWA in the coming years. Consider leadership development, advocacy priorities, funding stability, regulatory engagement, innovation, workforce development, and strengthening partnerships among state associations.

### **3. Please explain your ability and willingness to commit the time required for this position, including travel.**

*(Maximum 200 words)*

Describe your availability and readiness to meet the required time commitments, including board meetings, conferences, committee service, and national travel.

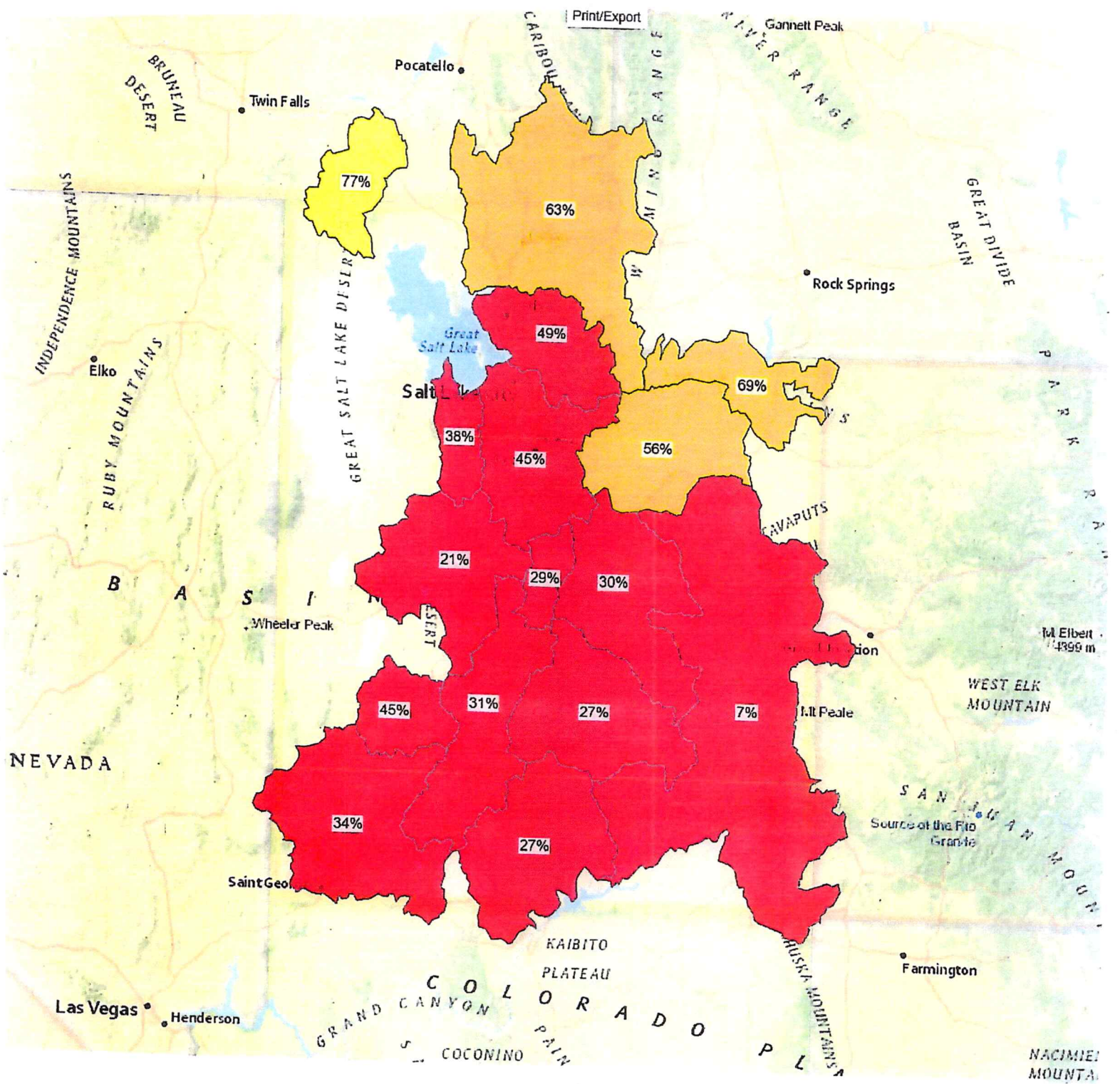
Your explanation should also include the operational support structure at your utility (e.g., management team, certified operators, cross-training, governance support) that ensures the system continues to operate smoothly during your absence.

### **4. Letter of Support**

Please attach a letter of support from your utility system's Board/Council and Management confirming:

- Their endorsement of your candidacy
- Their understanding of the long-term time commitment
- Their awareness of required travel and related responsibilities
- Their support in ensuring operational continuity during your service

# **Water Users Conference Report**



Print/Export

Gannett Peak

Pocatello

Twin Falls

Rock Springs

Salt Lake City

38%

45%

56%

21%

29%

30%

45%

31%

27%

7%

34%

27%

Mt Elbert  
4399 m

WEST ELK MOUNTAIN

SAN JUAN MOUNTAIN  
Source of the Rio Grande

Mt Peale

Farmington

NACIMIE MOUNTAIN

NEVADA

Las Vegas

Henderson

Saint George

KAIBITO PLATEAU  
GRAND CANYON  
S. COCONINO  
COLORADO PLAIN

MUSKA MOUNTAINS

INDEPENDENCE MOUNTAINS

RUBY MOUNTAINS

GREAT SALT LAKE DESERT

CARBON MOUNTAINS

WYOMING RANGE

WYOMING RANGE

GREAT DIVIDE BASIN

PARK RAIN

EVAPUTS

Wheeler Peak

BRUNSWICK DESERT

**Asnley valley Water & Sewer Improvement District**  
**Check Register**  
**All Bank Accounts - 03/06/2026 to 03/06/2026**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description
CASELLE, INC.	54215	3 Months	03/01/2026	03/06/2026	126.00	access fee
					<b>\$126.00</b>	
ENBRIDGE (DOMINION)	54216	02232026-12894	02/23/2026	03/06/2026	538.27	SHOP acct # 1289434841
ENBRIDGE (DOMINION)	54216	03232026-24465	02/23/2026	03/06/2026	345.63	shop # 2446520389
					<b>\$883.90</b>	
					<b>\$883.90</b>	
G & H GARBAGE SERVICE	54217	62x00116	02/28/2026	03/06/2026	78.36	garbage pickup office
					<b>\$78.36</b>	
G & H STORAGE	54218	March 202642645	03/01/2026	03/06/2026	152.00	SHOP MAINT
					<b>\$152.00</b>	
INTERIOR SOLUTIONS	54219	126325-72859	03/02/2026	03/06/2026	93,511.75	FURNISHINGS FOR ADMIN BUILDING
					<b>\$93,511.75</b>	
MAIN STREET AUTO PARTS AND I	54220	320411	02/21/2026	03/06/2026	11.50	EQUIP MAINT
					<b>\$11.50</b>	
MOUNTAIN AMERICA VISA	54221	February 2026 N	03/01/2026	03/06/2026	18.14	SEWER LIFT STATION
MOUNTAIN AMERICA VISA	54221	February 2026 N	03/01/2026	03/06/2026	67.56	BOARD MEETING LUNCH
MOUNTAIN AMERICA VISA	54221	February 2026 N	03/01/2026	03/06/2026	86.94	OFFICE EQUIPMENT
MOUNTAIN AMERICA VISA	54221	February 2026 N	03/01/2026	03/06/2026	91.51	OFFICE CLEANING SUPPLIES
MOUNTAIN AMERICA VISA	54221	February 2026 N	03/01/2026	03/06/2026	256.55	adobe
					<b>\$520.70</b>	
MOUNTAIN AMERICA VISA	54222	Feb 2026 RG	03/01/2026	03/06/2026	14.99	PRIME
MOUNTAIN AMERICA VISA	54222	Feb 2026 RG	03/01/2026	03/06/2026	40.25	with mayor
MOUNTAIN AMERICA VISA	54222	Feb 2026 RG	03/01/2026	03/06/2026	62.41	computer supplies
MOUNTAIN AMERICA VISA	54222	Feb 2026 RG	03/01/2026	03/06/2026	63.13	EQUIP MAINT
MOUNTAIN AMERICA VISA	54222	Feb 2026 RG	03/01/2026	03/06/2026	69.00	network switch
MOUNTAIN AMERICA VISA	54222	Feb 2026 RG	03/01/2026	03/06/2026	102.81	OFFICE SUPPLIES
MOUNTAIN AMERICA VISA	54222	Feb 2026 RG	03/01/2026	03/06/2026	109.31	OFFICE SUPPLIES
MOUNTAIN AMERICA VISA	54222	Feb 2026 RG	03/01/2026	03/06/2026	191.96	COMPUTER supplies
MOUNTAIN AMERICA VISA	54222	Feb 2026 RG	03/01/2026	03/06/2026	498.00	monitor
					<b>\$1,151.86</b>	
					<b>\$1,672.56</b>	
ROCKY MOUNTAIN POWER	54223	02112026-0034	02/11/2026	03/06/2026	61.54	CHOC ROCK ACCT # 60998036-0034
ROCKY MOUNTAIN POWER	54223	02122026-0013	02/12/2026	03/06/2026	2,002.55	TREATMENT PLANT ACCT#61152596-0013
ROCKY MOUNTAIN POWER	54223	02132026-0091	02/13/2026	03/06/2026	18.91	1780 N 1500 W ACCT # 60998036-0091
ROCKY MOUNTAIN POWER	54223	02252026-0018	02/25/2026	03/06/2026	11.81	1700 S 3590 W
ROCKY MOUNTAIN POWER	54223	02252026-0018	02/25/2026	03/06/2026	15.96	MERKLEY PARK
ROCKY MOUNTAIN POWER	54223	02252026-0018	02/25/2026	03/06/2026	383.74	650 N 1500 E ACCT 60998036-0018
					<b>\$2,494.51</b>	
					<b>\$2,494.51</b>	
STRATA NETWORKS	54224	Feb 2026 789-94	02/28/2026	03/06/2026	872.30	OFFICE TELEPHONE AND INTERNET
STRATA NETWORKS	54224	Feb 2026 828-84	02/28/2026	03/06/2026	28.18	CHOCOLATE ROCK
STRATA NETWORKS	54224	Feb 2026 828-84	02/28/2026	03/06/2026	48.41	asphalt ridge tank
STRATA NETWORKS	54224	Feb 2026 828-84	02/28/2026	03/06/2026	52.37	cell phone water
STRATA NETWORKS	54224	Feb 2026 828-84	02/28/2026	03/06/2026	53.62	PRV
STRATA NETWORKS	54224	Feb 2026 828-84	02/28/2026	03/06/2026	66.84	MERKLEY PARK
STRATA NETWORKS	54224	Feb 2026 828-84	02/28/2026	03/06/2026	67.19	SEWER SCADA
STRATA NETWORKS	54224	Feb 2026 828-84	02/28/2026	03/06/2026	76.29	EMERGENCY NUMBER
STRATA NETWORKS	54224	Feb 2026 828-84	02/28/2026	03/06/2026	340.64	HYDRANT AND VALVE
STRATA NETWORKS	54224	Feb 2026 TP	02/28/2026	03/06/2026	694.17	TREATMENT PLANT
					<b>\$2,300.01</b>	
					<b>\$2,300.01</b>	
UTAH LOCAL GOVERNMENTS TR	54225	1624582	03/02/2026	03/06/2026	591.50	WORKMANS COMP
UTAH LOCAL GOVERNMENTS TR	54225	m1624240	03/03/2026	03/06/2026	534.25	WORKMANS COMP
					<b>\$1,125.75</b>	
					<b>\$1,125.75</b>	
VERNAL WINNELSON CO	54226	564309	01/30/2026	03/06/2026	225.27	TREATMENT PLANT MAINT/MATERIALS
VERNAL WINNELSON CO	54226	564355	02/10/2026	03/06/2026	1,211.16	WATER MAINT
VERNAL WINNELSON CO	54226	564462	02/03/2026	03/06/2026	175.91	building maint (
VERNAL WINNELSON CO	54226	564933	02/17/2026	03/06/2026	35.06	sewer maint
					<b>\$1,647.40</b>	
					<b>\$1,647.40</b>	
					<b>\$104,003.74</b>	

**Asney valley Water & Sewer Improvement District**  
**Check Register**  
**All Bank Accounts - 03/20/2026 to 03/20/2026**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description
ASHLEY VALLEY SEWER MANAGE	54235	Feb 2026	03/18/2026	03/20/2026	66,845.53	MONTHLY SEWER USE
					\$66,845.53	
BACKHOE SUPREMO	54236	10099	03/13/2026	03/20/2026	3,578.48	new admin building re-route sewer line
					\$3,578.48	
BADGER METER	54237	80226636	02/28/2026	03/20/2026	1,053.75	ORION CELLULAR SERV UNIT
					\$1,053.75	
BHI	54238	Pay request # 6	03/13/2026	03/20/2026	431,829.61	1500 S OFFICE
					\$431,829.61	
BLUE STAKES OF UTAH	54239	UT202600011	02/28/2026	03/20/2026	146.28	BLUESTAKES
					\$146.28	
BUSINESS SOLUTIONS GROUP	54240	17132	03/05/2026	03/20/2026	726.80	CHECKS AND DEPOSIT SLIPS
					\$726.80	
CHEMTECH/FORD	54241	26C0200	03/16/2026	03/20/2026	112.00	WATER SAMPLES
					\$112.00	
DAN'S TIRE SERVICE	54242	340441	02/25/2026	03/20/2026	25.00	FLAT REPAIR
					\$25.00	
DEPT OF GOVERNMENT OPERATI	54243	FEB 2026	03/02/2026	03/20/2026	1,930.79	FUEL
					\$1,930.79	
DOI/BLM	54244	2026021392	03/13/2026	03/20/2026	78.89	right of way uintah county 3.50 acres
					\$78.89	
FASTENAL	54245	UTVER 115733	02/13/2026	03/20/2026	3.14	HYDRANT MAINT
					\$3.14	
FLEETPRIDE	54246	132990837	03/13/2026	03/20/2026	12.39	sewer maint
					\$12.39	
FREEDOM MAILING SERVICE	54247	52489	03/06/2026	03/20/2026	3,443.07	BILLING
					\$3,443.07	
GORDON LAW GROUP P.C.	54248	21580	03/03/2026	03/20/2026	625.00	LEGAL
GORDON LAW GROUP P.C.	54248	21580	03/03/2026	03/20/2026	750.00	LEGAL
GORDON LAW GROUP P.C.	54248	21580	03/03/2026	03/20/2026	1,000.00	LEGAL
					\$2,375.00	
					\$2,375.00	
HORROCKS	54249	313000002773	03/06/2026	03/20/2026	4,830.00	water rights report update
					\$4,830.00	
HYDRO SPECIALTIES COMPANY	54250	30560	02/17/2026	03/20/2026	2,672.12	NICOR JUMPER CABLE
HYDRO SPECIALTIES COMPANY	54250	30561	02/17/2026	03/20/2026	292.50	NICOR JUMPER CABLE
HYDRO SPECIALTIES COMPANY	54250	30562	02/17/2026	03/20/2026	1,290.96	meters
HYDRO SPECIALTIES COMPANY	54250	30640	03/13/2026	03/20/2026	300.68	meter parts
					\$4,556.26	
					\$4,556.26	
INTERMOUNTAIN CONCRETE CO	54251	162769	02/23/2026	03/20/2026	1,533.50	ROADBASE
					\$1,533.50	
INTERMOUNTAIN TOXICOLOGY	54252	8001-92852	01/22/2026	03/20/2026	55.00	DRUG SCREEN
					\$55.00	
LOWE'S	54253	971872	02/17/2026	03/20/2026	188.27	scada
LOWE'S	54253	980541	02/23/2026	03/20/2026	53.56	VALVE MAINT
LOWE'S	54253	981307	02/24/2026	03/20/2026	59.11	VALVE MAINT
LOWE'S	54253	983806	02/05/2026	03/20/2026	23.43	VALVE MAINT
LOWE'S	54253	985133	02/06/2026	03/20/2026	25.63	VALVE MAINT
LOWE'S	54253	994846	02/13/2026	03/20/2026	275.27	scada
					\$625.27	
					\$625.27	
MAIN STREET AUTO PARTS AND I	54254	321470	01/30/2026	03/20/2026	99.58	EQUIP MAINT
MAIN STREET AUTO PARTS AND I	54254	322768	02/11/2026	03/20/2026	22.48	WATER MAINT
MAIN STREET AUTO PARTS AND I	54254	323025	02/13/2026	03/20/2026	-31.84	HYDRANT MAINT return
MAIN STREET AUTO PARTS AND I	54254	323098	02/13/2026	03/20/2026	7.90	HYDRANT MAINT
					\$98.12	
					\$98.12	
MIDWEST HOSE	54255	02630065	03/06/2026	03/20/2026	316.94	SWER HOSE
					\$316.94	

**Ashley Valley Water & Sewer Improvement District**  
**Check Register**  
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Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description
MILT'S ACE HARDWARE	54256	190758	02/11/2026	03/20/2026	46.57	WATER MAINT
MILT'S ACE HARDWARE	54256	190773	02/12/2026	03/20/2026	7.87	LIFT STATION
MILT'S ACE HARDWARE	54256	191064	03/03/2026	03/20/2026	62.97	SEWER MAINT
MILT'S ACE HARDWARE	54256	191183	03/10/2026	03/20/2026	27.03	EQUIPMENT MAINT
MILT'S ACE HARDWARE	54256	191236	03/12/2026	03/20/2026	26.33	SEWER MAINT
MILT'S ACE HARDWARE	54256	191290	03/16/2026	03/20/2026	67.73	TOOLS
					<b>\$238.50</b>	
MORCON SPECIALTY, INC	54257	V211252	03/06/2026	03/20/2026	38.23	SEWER MAINT
MORCON SPECIALTY, INC	54257	V211463	03/16/2026	03/20/2026	18.82	EQUIP MAINT
					<b>\$57.05</b>	
MORTS CAR WASH	54258	869	02/28/2026	03/20/2026	215.33	CAR WASHES
					<b>\$215.33</b>	
MOUNTAINLAND SUPPLY CO	54259	S107696448	03/13/2026	03/20/2026	33.78	WATER MAINT
					<b>\$33.78</b>	
O'REILLY AUTO PARTS	54260	2974-228406	03/11/2026	03/20/2026	68.97	VEHICLE MAINT
O'REILLY AUTO PARTS	54260	6292-179652	02/13/2026	03/20/2026	9.98	EQUIP MAINT
O'REILLY AUTO PARTS	54260	6292-180290	02/19/2026	03/20/2026	27.96	valve maint
					<b>\$106.91</b>	
OUTBACK RENTAL	54261	so-004413	03/11/2026	03/20/2026	147.71	EQUIP MAINT
					<b>\$147.71</b>	
POWER ENGINEERING COMPANY	54262	0275700	01/23/2026	03/20/2026	856.04	POLYMER freight
					<b>\$856.04</b>	
PUBLIC EMPLOYEES HEALTH PR	54263	Feb 2026	02/20/2026	03/20/2026	382.01	employee life ad&d
PUBLIC EMPLOYEES HEALTH PR	54263	March 2026	03/20/2026	03/20/2026	382.01	employee life ad&d
					<b>\$764.02</b>	
PUBLIC EMPLOYEES HEALTH PR	54264	763417	03/11/2026	03/20/2026	34,590.31	health and dental insurance vision
					<b>\$34,590.31</b>	
ROCKY MOUNTAIN POWER	54265	03052025	03/05/2026	03/20/2026	210.43	3500 E 5000 S SEWER ACCT 60998036-0083
ROCKY MOUNTAIN POWER	54265	03052026-0133	03/05/2026	03/20/2026	158.83	5752 S 1500 E SEWER aCCT #60998036-0133
ROCKY MOUNTAIN POWER	54265	03062026-0075	03/06/2026	03/20/2026	22.58	2730 E 3950 S ACCT 60998036-0075
ROCKY MOUNTAIN POWER	54265	03092026-0174	03/09/2026	03/20/2026	442.19	SHOP ACCT #60998036-0174
ROCKY MOUNTAIN POWER	54265	03112026-0059	03/11/2026	03/20/2026	157.44	3490 S 2500 E ACCT 60998036-0059
ROCKY MOUNTAIN POWER	54265	03122026-0034	03/12/2026	03/20/2026	60.74	CHOC ROCK ACCT # 60998036-0034
ROCKY MOUNTAIN POWER	54265	03132026-0013	03/13/2026	03/20/2026	1,940.06	TREATMENT PLANT ACCT#61152596-0013
					<b>\$2,992.27</b>	
					<b>\$2,992.27</b>	
SPECTRA IT SOLUTIONS	54266	004149	03/06/2026	03/20/2026	315.00	ROXIE'S PHONE
SPECTRA IT SOLUTIONS	54266	004222	03/11/2026	03/20/2026	1,622.50	MONTHLY SERVICE
					<b>\$1,937.50</b>	
SUNRISE ENGINEERING	54267	ARIV1009691	01/22/2026	03/20/2026	800.00	GIS SERVICES
					<b>\$800.00</b>	
SYSTEMS COMMUNICATIONS	54268	8013	03/01/2026	03/20/2026	200.00	SITE LEASE
					<b>\$200.00</b>	
THE PRO SHOP	54269	2170	02/24/2026	03/20/2026	68.00	name plate
					<b>\$68.00</b>	
TJ'S PRODUCTIONS	54270	24330	01/29/2026	03/20/2026	39.80	sample decals
					<b>\$39.80</b>	
TRI COUNTY HEALTH DEPARTME	54271	2026-DWINV-012	02/12/2026	03/20/2026	375.00	WATER SAMPLES
					<b>\$375.00</b>	
UPPER CASE PRINTING, INK.	54272	4096	02/28/2026	03/20/2026	1,129.95	envelopes for billing
					<b>\$1,129.95</b>	
UPS (WATER SAMPLES)	68	03032026	03/02/2026	03/20/2026	26.55	WATER SAMPLES
UPS (WATER SAMPLES)	68	03102026	03/10/2026	03/20/2026	49.45	WATER SAMPLES
					<b>\$76.00</b>	
					<b>\$76.00</b>	
UTAH LOCAL GOVERNMENTS TR	54273	M1624582	03/02/2026	03/20/2026	591.50	WORKMANS COMP
					<b>\$591.50</b>	

Ashley Valley Water & Sewer Improvement District  
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Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description
VERNAL FLORAL	54274	039425	02/05/2026	03/20/2026	50.00	BEREAVEMENT
VERNAL FLORAL	54274	039458	02/13/2026	03/20/2026	70.00	employee
					<u>\$120.00</u>	
					<u>\$120.00</u>	
VERNAL WINNELSON CO	54275	565337	02/26/2026	03/20/2026	459.74	VALVE MAINT
VERNAL WINNELSON CO	54275	565355.01	02/27/2026	03/20/2026	68.79	VALVE MAINT
VERNAL WINNELSON CO	54275	565373	02/27/2026	03/20/2026	497.12	ADMIN BLDG SEWER PIPE & FITTINGS
VERNAL WINNELSON CO	54275	565405	03/02/2026	03/20/2026	11.58	SEWER LIFT STATIONS
VERNAL WINNELSON CO	54275	565413	03/02/2026	03/20/2026	21.56	WATER MAINT
VERNAL WINNELSON CO	54275	565414	03/02/2026	03/20/2026	42.63	sewer maint
VERNAL WINNELSON CO	54275	565468	03/03/2026	03/20/2026	39.62	sewer maint
VERNAL WINNELSON CO	54275	565582	03/05/2026	03/20/2026	6.55	SEWER LIFT STATIONS
VERNAL WINNELSON CO	54275	565613	03/05/2026	03/20/2026	184.49	SEWER LIFT STATIONS
VERNAL WINNELSON CO	54275	565649	03/06/2026	03/20/2026	3,429.75	DESERT SAGE
VERNAL WINNELSON CO	54275	565765	03/10/2026	03/20/2026	566.05	WATER MAINT
VERNAL WINNELSON CO	54275	565801	03/10/2026	03/20/2026	59.31	VALVE MAINT
VERNAL WINNELSON CO	54275	566041	03/16/2026	03/20/2026	175.21	EQUIPMENT MAINT
					<u>\$5,562.40</u>	
					<u>\$5,562.40</u>	
WEST END LAUNDROMAT	54276	58783	03/01/2026	03/20/2026	22.92	RUGS
					<u>\$22.92</u>	
					<u>\$22.92</u>	
					<u>\$575,100.81</u>	