

ASHLEY VALLEY WATER  
& SEWER IMPROVEMENT DISTRICT  
609 WEST MAIN  
VERNAL UTAH

Minutes of the Ashley Valley Water and Sewer Improvement District Board Meeting, held on Tuesday June 17<sup>th</sup>, 2025, in the conference room of the Naples City Office located at 1420 E 2850 S, Vernal Utah.

IN ATTENDANCE

Boyd Workman	Chairperson
Brownie Tomlinson	Vice-Chairperson
Max Haslem	Trustee
Dean Baker	Trustee
David Hatch	Trustee
Ryan Goodrich	District Manager
Nora Garcia	District Clerk
Allen Hacking	Assistant Manager

**Chairman Workman opened meeting at 12:04 p.m., Chairman Workman asked for conflicts of interest, none were stated.**

In attendance for this meeting' were Pam Clinch, Trudy Wheeler with Jensen Water, Bart Jensen with Jones and Demile, Craig Nebeker with Horrocks Engineers, Willis Lefevre, Wayne Simper, Jeff McCarty & Ben Smith with Sunrise Engineers, and Jason Blankenagel with BHI.

**Approval of the May 20 and May 22, 2025, Minutes**

Brownie made the motion to accept the May 20, and May 22 minutes, seconded by Max, passed unanimously.

**Project Updates**

A preproposal conference was held on June 12, at the Naples Office for the new **Administration Building**, the deadline for questions is June 17<sup>th</sup>, and the qualifications are due by June 20<sup>th</sup>. Boyd and Dean will be on the RFQ committee.

Tess with Horrocks Engineering gave an update on the **public relations** work being done. A display board for the public hearing that was held on June 4<sup>th</sup> was created, the conservation rate information and calculator was created by Horrocks Engineering and posted on the district's website. Biographies of our board of trustee's were presented at the public hearing. New logos for the district were presented; Ryan

will discuss the different options with the board of trustees. Tess will place these logos on sample letterhead and graphic vehicles for board review.

### **Certified Tax Rate**

Ryan discussed the certified tax rate. He explained that historically the districts accept the proposed rate that will generate approximately \$150,000.00. This year the proposed tax rate is 0.000114%, with anticipated revenue of \$161,423.00. Max made the motion to accept this tax rate, seconded by Dave, those voting yes to the above motion, Dean, Max, Brownie, Boyd, and Dave.

### **Water Supply Update**

Ryan reported that the River Commissioner did not have the report available. The drought is ongoing with no change in sight.

### **Conservation Rate Public Education Report**

When going to the district's website the first item that pop up is the information about the public hearing, drought, and the adopted conservation rate. A water rate calculator was designed and placed on the district's website. This calculator allows our customer to calculate their usage, and the cost at current rates, and calculate the cost of the conservation rate. The new rates will apply to June usage.

### **Ramsey Hill Letter**

Ryan reported that he composed and sent a letter to Ramsey Hill to inform them that the district would not be able to provide water to them after July 1<sup>st</sup>. Ryan has not heard back from them.

### **Election Agreement with Uintah County**

Ryan reported that the election agreement had not previously been signed. It was signed and sent back today. A primary will not be held as the cost of the primary would be \$19,000.00. Nora received nine (9), declarations of candidacy. Brownie made the election to sign the contract with Uintah County to run our election, seconded by Dean. Those voting yes to the above motion, Dean, Max, Brownie, Dave, and Boyd.

### **Expenditures**

Nora reported that the June 10<sup>th</sup>, and today's expenditures came to a total of \$245,487.92. The items that did not make it into the packet, (report today), total is \$15,240.43, bringing the month total to \$260,728.35. Brownie made the motion to approve this month's expenditures, seconded by Dean. Those voting yes to the above motion, Dean, Dave, Max, Brownie, and Boyd.

**Brownie made the motion to enter closed session at 12:48 p.m.**

**Returned to open session at 2:35 p.m.**

Nora explained that she noticed that our CIB water loan payments were not paid and included in our expenditure reports. She called downstairs to have Mel generate the payments, they are due by July 1<sup>st</sup>.

That amount is \$627,633.40. Dean made the motion to accept and pay this amount, seconded by Brownie; those voting yes to the above motion, Dean, Brownie, Max, Dave, and Boyd.

**Real Property Purchase (water rights)**

Brownie made the motion for the manager to purchase water rights if they come available, discussing quantity and cost with the board of trustees, seconded by Dean. Those voting yes to the above motion, Dave, Dean, Brownie, Boyd, and Max.