

ASHLEY VALLEY WATER  
& SEWER IMPROVEMENT DISTRICT  
609 WEST MAIN  
VERNAL UTAH

Minutes of the Ashley Valley Water and Sewer Improvement District Board Meeting, held on Tuesday March 24, 2026, at 12:00 p.m. in the conference room of Naples City Office, located at 1420 E 2850 S, Vernal Utah.

IN ATTENDANCE

Boyd Workman	Chairperson
Brownie Tomlinson	Vice-Chairperson
Max Haslem	Trustee
Dean Baker	Trustee
David Hatch	Trustee
Ryan Goodrich	District Manager
Nora Garcia	District Clerk
Isaac Hatch	Assistant Manager
Allen Hacking	Assistant Manager

**Chairperson Workman opened meeting at 12:00 p.m.**

Present for today's meeting; Hans with BH Inc., Bart Jensen with Jones & Demille, and Craig Nebeker with Sunrise Engineers, Trudy Wheeler with Jensen Water and Kalene Gamble with Patriot Realty.

**No Conflicts Stated**

**Minutes**

Brownie made the motion to accept February 17, 2026, minutes, seconded by Max. Those voting yes to the above motion Dave, Dean, Max, Brownie, and Boyd.

**Project Updates**

**New Administrative Building Update and Pay Request # 6**

Hans Leis with BH Inc, reported on the administrative building project. Hans reported that the tile in the restrooms is currently being installed, painting has started, working on the retention wall, and the curb and gutter will start next Monday. Hans predicts the outside of the building should be completed by next weekend. Canopies will be completed this week. Brownie asked if they were on schedule; Hans replied that they may be ahead of schedule. Pay request # 6 is in the amount of \$431,829.61. Dave made the motion to approve pay request #6, seconded by Brownie; Dave, Dean, Max, Boyd, and Brownie voted yes to the motion.

### **500 North 1500 W Water Line and Engineering Agreement**

Ryan reported on this project. The 500 N 1500 W project consists of UDOT installing a walking trail from the intersection to the Uintah High School. The proposed project for this area would be for AVWSID to tie into the 14-inch line on 1500 W, bore underneath the service canal, bore underneath the future walking path and install an 8-inch line that could be stubbed out to extend to the college if needed in the future. Sunrise Engineering submitted a preliminary cost analysis in the amount of \$ 89,100.00 for engineering, and \$411,250.00 for construction. UDOT's project is to begin soon. Dave made the motion to approve the engineering agreement seconded by Brownie. Those voting yes to this motion, Dave, Dean, Max, Brownie, and Boyd.

### **Discussion and approve resolution to sign the S299 Canal Crossing Permit**

The 500 North 1500 West Water line project includes a canal crossing. A permit, (form S 299), will need to be submitted to be approved for the canal crossing. This permit will be required to install an 8-inch diameter pipeline under the Steinaker Service Canal near 500 North and 1500 West. This pipe will carry culinary water to the residents and businesses in the area. Dave made the motion to approve Resolution 03-24-2026-1; this resolution allows Form S299 to be submitted to allow the district to install a waterline under the Steinaker Service Canal. Brownie made the second to this motion; those voting yes to the above motion, Dave, Dean, Max, Boyd, and Brownie.

### **2500 South 2000 E Water, Sewer Engineering Agreement**

Naples City is scheduled to perform roadway improvements on 2500 S, 2000 E to-approximately 2250 E. The 6-inch waterline is undersized for the area and there is no sanitary sewer line in this section of road. This proposed CIB funded project would size up from the 6-inch waterline to an 8-inch line from 2000 E to 2500 E. and install an 8-inch sewer line between existing manholes. The waterline replacement will be approximately 2700 feet, with a new fire hydrant. The sewer line will be approximately 2,200 feet of sewer line with an estimated 5 new, 4-foot diameter manholes. This design would allow for approximately 10 existing homes, plus future sewer hookups as the area develops. Sunrise Engineering submitted a scope of services estimate in the amount of \$149,100.00, this includes CIB funding application assistance, and engineers' opinion of probable cost of \$1,218,750.00. District would then submit the application to the CIB in June with funding possibility in October. Brownie made the motion to accept the scope of work submitted by Sunrise, seconded by Dean. Those voting yes to this motion; Dave, Dean, Max, Brownie, and Boyd. If costs are incurred prior to CIB approval, the district would need to cover those costs. The CIB could look at this favorably, as the District contributing towards the project. A letter will be sent out to the homes this would affect, to gauge the interest in having the sewer.

### **Kalene Gamble (Mike Eskelson), connection in Briar Creek**

Kalene Gamble with Patriot Realtors is present to discuss a lot in Briar Creek that she sold to a client. At the time of the sale of this lot, it was with the understanding that Mike included the connection with the lot through AVWSID. Due to Mike Eskelson annexing it to Vernal City, Kalene's clients have not been able to get a tax ID number through the County. Without it her client cannot start construction. Kalene is here today to ask the board that if the property does not get annexed into Vernal, will the district sell them a connection. Mike said he has a connection that could be moved if the district allows it. Nora and Allen stated that he does not have an extra connection, it has been sold. Brownie made the motion to

commit to selling a water connection to this lot, if the annexation does not get approved, requiring a letter from Mike stating that if the annexation does not happen, he will sign over water shares for that lot. The second to this motion was made by Max, those voting yes to this motion, Dave, Dean, Max, Boyd, and Brownie

### **Water Conservation, Rates and Public Hearing**

A public hearing for rate increases, and water conservation has not been scheduled. Ryan created a 7-question survey and shared it with the District's customers. He received 633 survey responses, with 625 being current customers. Most respondents are concerned about the water shortage, concerned about water conservation, and agree with some sort of watering restriction. Our customers do not understand how the tier structure works. Our billing software does not show the tier levels and cost. Ryan is going to work on being able to show that in the monthly statements. Nothing has been prepared for the conservation rates; Issac is working on it. That will be presented to the board next month.

### **National Rural Water Association Board Seat**

Manager Ryan Goodrich has been asked to apply to serve on the National Rural Water Association Board. Ryan wanted to discuss it with the board before he submits his application, this term would be for 3-years. The NRWA director will be nominated by a majority vote of the RWAU directors. This position would require some travel. The majority of the board think that it is important to have a representative from the district involved with RWAU. With Issac Hatch as the assistant district manager, Ryan's workload should be less, which would allow Ryan to commit to this position. Dean made the motion for Ryan to go ahead and submit his application for this position, seconded by Brownie. Those voting yes to the above motion, Dave, Dean, Max, Boyd and Brownie.

### **Water Users Conference Report**

Dean and Ryan both agreed that the conference was very informative. Both reported that Utah's water situation is bleak.

### **March 2026 expenditures**

Nora reported that today's expenditures is a total of \$575,100.81, (includes BHI pay request of \$431,829.61), the March 6, total is \$106,003.74. Dean made the motion to approve the month's expenditures of \$679,104.55, seconded by Max. Those voting yes to the above motion, Dave, Dean, Max, Boyd, and Brownie. Boyd asked if the payment for the furniture for the new building came out of project funds; Ryan replied it did not, due to the change orders on the project, project may be over budget. It came out of capital improvement budget.

### **Closed Session**

Max made a motion to go into closed session at 2:42 p.m., seconded by Brownie. Those voting to go into closed session; Dave, Dean, Max, Boyd, and Brownie.

Returned to open session at 3:49 p.m.

**Resolution 3-20-2026**

Dean made a motion to pass resolution 3-20-2026; this resolution authorizing the acquisition of water rights by eminent domain and approving a bona fide offer. Brownie made the second to this motion; those voting yes to the above motion, Dave, Dean, Max, Boyd, and Brownie.

Brownie made a motion to adjourn the meeting at 3:51 p.m., seconded by Dean, all voting yes to this motion.