

ASHLEY VALLEY WATER
& SEWER IMPROVEMENT DISTRICT
609 WEST MAIN
VERNAL UTAH

Minutes of the Ashley Valley Water and Sewer Improvement District Board Meeting, held on Tuesday May 20, at 12:00 p.m. in the conference room of the District Office located at 609 West Main, Vernal Utah.

IN ATTENDANCE

Boyd Workman	Chairperson
Brownie Tomlinson	Vice-Chairperson
Max Haslem	Trustee
Dean Baker	Trustee
David Hatch	Trustee
Ryan Goodrich	District Manager
Allen Hacking	Assistant Manager
Nora Garcia	District Clerk

Chairperson Workman opened meeting at 12:00 p.m.

In attendance for this meeting Mike Cook with Uintah County, Trudy Wheeler with Jensen Water, Craig Nebeker with Horrocks Engineering, Aaron Averett with Sunrise Engineering, Bart Jensen Jones and Demile Engineers, Ivan Merrill, Willis Lefevre, and Jason Blankenagel with BHI Inc.

Minutes

Trustee Max Haslem made the motion to accept the **April 15, and April 16th, minutes**, with a correction on the 16th. Brownie Tomlinson was excused from that meeting. Dave Hatch made the second on this motion, passed unanimously.

New Administrative Building

Ryan wanted to read an email from Nancy Birchell, (realtor on this building), wanted to let the district know that things are on schedule to close on this building June 12th. Ryan reported that the office will be closed a ½ a day on Wednesday June 4, and June 5th, and 6th to move into our temporary office space. Jason reported on the progress of the administrative building. He reported that during the last couple of weeks they have been working on where the cost assessment is, with a 75% design complete. BHI has been working with Dorsett, Spectra and Ryan making sure everything is accounted for with the building controls. The bidding documents are being worked on, and should be ready to go to bid in June. Brownie

asked what the period would be to get into our new building, and Jason gave an estimate of 9 months' construction time.

Public Relations

Tess (remotely) and Craig with Horrocks Engineering were present to give an update on public relations. Tess and several Horrocks Engineering employees were given a tour of the treatment plant. Tess said they took numerous pictures that could be used moving forward. She presented several new logos that could be used moving forward.

Water Projections

Ryan has been working on a worksheet to show the 2025 water year projections. With the current drought conditions, with average use and average allotment, it is projected that by September the district could be short approximately 313.44-acre feet. With average use and low allotment, it is projected that by August the district could be short by 371.22-acre feet. With high use and low allotment by July the district could be short 407.97-acre feet. A proposed drought conditions rate could help conserve water.

Drought Condition Proposed Rates

With a quick run-off, the summer being warmer than normal and water supply being less than normal, the district needs to be prepared for the event of no rainfall during the summer. The district will be holding a public hearing on June 4th, at 6:00 p.m. to receive input from our customers on a drought conditions rate structure.

Jensen Water Agreement

Jensen has an agreement with AVWSID for the district to treat and deliver Jensen's water rights. In 2018 an updated agreement was signed with Jensen Water that defines the terms. Jensen recently completed their minimum sizing standards and sanitary survey; the Division of Drinking Water would like this agreement updated to have better clarification with the quantity of water and length of time. After a lengthy discussion Brownie made the motion to work on a long-term agreement with Jensen Water; seconded by Dave. Those voting yes to the above motion, Dean, Max, Brownie, Boyd and Dave.

Uintah County Easement

Ryan reported that during Uintah County Commissioner meeting they will discuss an easement for the property around the springs. Ryan anticipates it will be signed in the county meeting today; then it will be sent to Vernal City and AVWSID. Brownie made the motion to table this item, to discuss in closed session, seconded by Dean. Those voting yes to the above motion, Dean, Max, Brownie, Boyd and Dave.

Uintah County Election Agreement

The district has contracted with Uintah County to carry out our elections in the past years. The county has the equipment and resources to assist the district in holding its August Primary, (if applicable), and the General Election in November. The anticipated cost this year is \$17,284.47. There were several questions asked on the process and if AVWSID board members could be present during the counting of

the ballots. Nora and Ryan will get with Tai Duncan and get more information. Brownie made the motion to table this item, seconded by Max. Those voting yes to the above motion, Dean, Max, Brownie, Boyd and Dave.

Uintah County May 14, 2025, meeting Report

Uintah County had a work session that several of the board members and Ryan attended. The easement for the property around the springs was discussed, the VIA Feratta rules and regulations, the rules, regulations, and restrictions for guiding services. These items are on Uintah County's agenda to vote on today and it is anticipated that the commissioners will approve those documents.

May 2025 expenditures

Nora reported on this month's expenditures. On the 9th, of May the total is \$63,365.09; this total included a truck purchase and trade. On the 15th, of May the total came to \$153,456.57, today's total is \$145,274.13. The monthly expenditure total is \$362,095.79. Dave had a question on the Badger Meter invoice; \$334.44, it is for the Orion cellular service. Boyd had questions on the vehicles that were purchased. Dean made the motion to accept and pay all expenditures for the month of May, seconded by Max. Those voting yes to the above motion, Dean, Max, Brownie, Boyd and Dave.

Dean made the motion to go into closed session at 2:18 p.m.

Returned to open session at 4:15 p.m. and adjourned at 4:15 p.m.