



BOARD MEETING

June 16, 2026

12:00 pm

ASHLEY VALLEY WATER
& SEWER IMPROVEMENT DISTRICT
1753 E 1500 S
VERNAL UTAH

Notice of a Board Meeting and Public Hearing of the Ashley Valley Water & Sewer Improvement District, to be held Tuesday June 16, 2026 @12:00 p.m., in the conference room of Naples City located at 1420 E 2850 S Naples Utah.

REGULAR MEETING

Meeting Agenda

1. Welcome & Meeting Opening
2. Statements of Conflict (if any) on today's meeting agenda
3. Approval of May 19, 2026, and May 26, 2026, minutes
4. **PUBLIC HEARING**
 2500 South Sewer Line Extension and Water Line Upsize Project
 Public Comment
5. **PUBLIC HEARING**
 Master Plan Update
 Public Comment
6. PROJECT UPDATES
 - a. **New Office Building Project update and Pay Request #9**
 - b. **500 North 1500 West Bid results and Project Award**
 - c. **2500 S Waterline and Sewer Line (Sewer Impact Fee Finance)**
7. **Certified Tax Rate**
8. **Surplus Items**
9. **Fraud Risk Assessment**
10. **Monthly Water Use Report**
11. **June 2026 Expenditures**
12. **Operations Discussions**
13. **Closed Session for discussion of the character, professional competence, or physical or mental health of an individual, and as a strategy session to discuss pending or reasonably imminent litigation, strategy session to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares.**
14. **Water Lease**
15. **District Announcements**

NOTICE OF SPECIAL ACCOMMODATIONS DURING PUBLIC MEETINGS

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Nora at the District Office @ 435-789-9400.

I hereby certify that this notice was posted at least 24 hours to said meeting.

Nora Garcia District Clerk

AGENDA ITEMS IN BOLD MAY BE ACTED UPON AT THE BOARD'S DISCRETION

ASHLEY VALLEY WATER
& SEWER IMPROVEMENT DISTRICT
1753 E 1500 S
VERNAL, UTAH

Minutes of the Ashley Valley Water and Sewer Improvement District Board Meeting, held on Tuesday, May 19, 2026, at 12:00 p.m. in the conference room of Naples City, located at 1420 E 2850 S, Vernal, Utah.

IN ATTENDANCE

Boyd Workman	Chairperson
Brownie Tomlinson	Vice-Chairperson
Max Haslem	Trustee
Dean Baker	Trustee
David Hatch	Trustee
Ryan Goodrich	District Manager
Nora Garcia	District Clerk
Allen Hacking	Assistant Manager
Isaac Hatch	Assistant Manager

Chairperson Workman called the meeting to order at 12:00 p.m.

Also present were Davis Smuin with Sunrise Engineers; Hans Leis and Brandon Roper with BHI Inc.; Bart Jensen with Jones & DeMille; Gregg Galecki with American Gilsonite Company; Matt Wilber; Trudy Wilson with Jensen Water; and Willis Lefevre.

Minutes

Brownie made a motion to approve the April 21 and April 29 minutes, which was seconded by Dave. Those voting in favor of the motion were Dave, Dean, Max, Boyd, and Brownie.

Project Update

BHI Inc. reported that the building exterior is complete, with the parking lot expected to be finished within the next week. Countertop installation is scheduled for Thursday, followed by the tile setter on Friday. The boardroom ceiling is expected to be completed today, and interior painting is scheduled for Wednesday and Thursday. Furniture delivery and installation are planned for June 15–19. The project remains on schedule, and the July board meeting is expected to be held in the new building.

Brownie requested the density test results, which are currently held by Foston Chivers and will be distributed to all parties via email.

BHI also submitted Pay Request No. 8 in the amount of \$318,041.62. Max made a motion to approve the payment, which Dean seconded. The motion passed unanimously, with Dave, Dean, Max, Boyd, and Brownie all voting in favor.

500 N 1500 W Project

Sunrise Engineering provided an update on this project. The plans were reviewed with Isaac and Allen. The bid for this project will be advertised tomorrow and will be due one week thereafter, with the pre-bid meeting scheduled for June 10. The project remains on schedule. The permit for the bore under the canal has been received from the Bureau of Reclamation. The estimated bid for this project is \$450,000.00. Once the project proceeds, the budget will need to be opened to include the project this year's capital improvements.

2500 South Waterline and Sewer Project

UBAG is currently reviewing the application to the CIB for this project. Following that review, it will be submitted to the CIB. The goal is to complete this project before a moratorium is placed on the road. The next step will be to notify affected customers by letter and hold a public hearing to receive comments.

Hardship Program and Review Committee

Ryan reviewed the hardship program discussed during the rate-increase hearing. The original proposal (hardship forms provided) would have allowed residential customers to receive a 20% bill reduction if their usage decreased by 20% from the prior year and would have required request and assessment of property conditions. After extensive discussion, the board determined that approach to be overly complicated. Ryan instead recommended a standard 20% discount for residential and commercial customers whose monthly usage decreases by 20%, based on a three-year usage lookback and upon customer request. Brownie moved to approve the discount, seconded by Dave. The motion carried with affirmative votes from Dave, Dean, Max, and Brownie. Boyd voted in opposition.

New Connection Moratorium without Water Right Dedication

Ryan noted that during the previous month's public hearing, the district was asked why water connections continued to be sold despite limited water availability. He reported that most connections sold this year were under sunset provisions. The board has authorized the sale of 50 connections for the year, with 40 still available. One new connection included dedicated water. Ryan inquired whether, due to drought conditions, the district should impose a moratorium on all new water connections except those under sunset provisions. He also reported ongoing work on a subdivision and a four-plex, both of which would provide water toward their connections. No changes were made at this time.

Water Conservation and Community Portal

Ryan reported that Yoppify has developed a community portal that will enhance the district's website. The portal will provide customers with a dashboard that includes near real-time water usage data, billing history, and frequently asked questions. Todd and Brooklyn from Yoppify presented the

portal to the board. Ryan noted that the district's website typically receives between 15,000 and 20,000 visits per month; however, traffic for the current month has already reached 48,000, indicating strong customer interest in staying informed. The board also discussed smart meter requests and confirmed that customers must request installation, with priority given to those with higher water usage. Through the portal, customers can submit requests and begin tracking their account information. Smart meters are installed at no cost to the customer.

Water Availability Report

Ryan indicated that a more comprehensive report on allotments was expected this month; however, the River Commissioner has not yet completed the report. He also reported that the most recent storm produced ½ inch of rain and 13 inches of snow in the mountains.

Annexation and Withdrawal Petitions

Ryan reported that Vernal City has tentatively adopted the Briar Creek Annexation. Meters within the subdivision have been replaced, and the city has completed system tie-ins. Allen confirmed that proper line separation has been maintained. A petition is expected to come before the board—possibly as early as next month—to de-annex the area from Ashley Valley Water. For this to proceed, landowners must first submit a petition to the board, which will then forward it to the state.

Separately, a petition has been filed to annex property along Aggie Boulevard into Vernal City. This includes two churches and seven parcels owned by Willow Park Properties. Ryan noted that it is unclear whether the annexation was initiated by Vernal City or the developer. If the churches are annexed into the city, a significant amount of water resources would be freed up for the district.

May 2026 Expenditures

Nora reported on the May expenditures. On May 8, total invoices paid amounted to \$45,940.91. Expenditures presented today total \$516,966.89, including \$318,041.62 paid to BHI for Pay Request No. 8. Additional invoices totaling \$6,934.67 were received after the expenditure report was printed, bringing total monthly expenditures to \$569,841.47.

Max made a motion to approve all expenditures presented, seconded by Brownie. Those voting in favor were Dave, Dean, Max, Brownie, and Boyd.

Dave made a motion to enter closed session at 2:33 p.m., seconded by Brownie. Dean, Dave, Max, Boyd, and Brownie voted in favor of entering closed session.

The board returned to open session at 4:29 p.m.

Brownie made a motion for Ryan to pursue leasing water and to provide a letter of intent to lease water. The motion was seconded by Dean. Those voting in favor were Dave, Dean, Max, Boyd, and Brownie.

Brownie made a motion to adjourn the meeting at 4:30 p.m.

ASHLEY VALLEY WATER
& SEWER IMPROVEMENT DISTRICT
1753 E 1500 S
VERNAL UTAH

Minutes of the Ashley Valley Water and Sewer Improvement District Special Board Meeting, held on Tuesday May 26, 2026, at 1:00 p.m. in the conference room of the district office located at 1753 E 1500 S, Vernal Utah.

IN ATTENDANCE

Boyd Workman	Chairperson
Brownie Tomlinson	Vice-Chairperson
Max Haslem	Trustee
Dean Baker	Trustee
David Hatch	Trustee
Ryan Goodrich	District Manager
Nora Garcia	District Clerk
Allen Hacking	Assistant Manager
Isaac Hatch	Assistant Manager

Chairperson Workman called the meeting to order at 1:00 p.m.

Attorney Corbin Gordon was present at the meeting.

Brownie moved to enter a **closed meeting at 1:00 p.m.**, seconded by Dave. Dave, Dean, Max, Boyd, and Brownie voted in favor.

The board returned to open meeting at 2:55 p.m.

Brownie moved for Corbin to negotiate as discussed, seconded by Dean. Dave, Dean, Max, Boyd, and Brownie voted in favor.

Max moved to adjourn the meeting at 2:56 p.m.

Public Hearing
2500 South Sewer and Water
Project

Memo:

 To: AVWSID Board of Trustees
 From: Craig Nebeker, PE

Date: 6/16/2026

Subject: 2500 South Water & Sewer Project Funding

For discussion in the public hearing:

Notices have been sent by AVW staff to the water and sewer customers affected by this project. They have been invited to attend this public hearing held 6/16/2026.

The requested funding is to facilitate a water line replacement and a new sewer line installment along 2500 South in Naples between 2000 East and 2500 East. The water line will be sized up from 6-inch to 8-inch to allow for increase fire flow capacity meeting State of Utah requirements. The sewer line will be extended to provide service to the residents along both sides of the roadway as well as relieve high flows running North along 2000 East by splitting the flows between the North and East directions in this location.


 It is estimated that the cost of this project will be **\$1,400,000**. We are requesting from the CIB \$980,000 in Grant and \$420,000 in a 30 year, 1% interest rate loan. There are a few different scenarios the CIB may want to consider in this funding package. We need to discuss in this public hearing what conditions the District would be willing to accept if presented the options:

	Requested		Minimum		Median		Maximum	
CIB Funding Request	\$1,400,000							
Loan	30%	\$420,000	30%	\$420,000	65%	\$915,000	100%	\$1,400,000
Grant	70%	\$980,000	70%	\$980,000	35%	\$485,000	0%	
Interest Rate	1.0%		0.5%		2.5%		4.0%	
Term	30		30		30		30	
Annual Payment	\$16,274.21		\$15,111.15		\$43,716.54		\$80,962.14	
Return to CIB	\$488,226.23		\$453,334.37		\$1,311,496.24		\$2,428,864.16	

We have heard that this month the CIB received requests for \$90 Million dollars. This pressure on the system will affect the options the board will present. We have shown in this table the guidelines provided to us by UBAOG.

Knowing the estimated project costs, the following need to be considered:

1. Are the customers of the District are in favor of providing these services to the residents affected by the project?
2. How will each option in the table affect the District's ability to provide service to their customers? Would rates have to be increased to cover the costs of these annual payments? Is there any condition presented in this table that is completely unreasonable to the District? When this is presented to the CIB, we need to be prepared to know what the District is willing to accept as loan terms and where the line in the sand is drawn that cannot be crossed.



Ashley Valley Water & Sewer Improvement District

📍 1753 E 1500 S • Vernal • UT 84078 ☎ 435-789-9400

9 June 2026

Dear Ashley Valley Water and Sewer Customer,

Recently the district became aware that Naples City has acquired funding to make many roadway improvements along 2500 South. Naples City has much of the design already completed and they hope to begin construction this year.

As the board discussed roadway improvements, there was discussion about adding a sewer line on 2500 South between 2000 East and 2500 East. There currently is no sewer there, and your property might be one of the properties that would be affected if sewer was added. Additionally, the district would want to upsize the existing water line for fire flow purposes.

At the district's next board meeting, the district will have a public hearing regarding the project, expected costs, funding options, and timelines. The funding discussion will be important as the board will discuss all the potential outcomes from the funding application and what impact that will have on future rates.

We would very much like to hear from you about your thoughts on the possibility of getting a sewer line near your property.

We would like to invite you to our Public Hearing that will be held June 16, 2026, at the Naples City Office located at 1420 E 2850 S, Naples, at 12 p.m.

If you are unable to attend the meeting in person, feel free to write in your comments, or call the office at 435-789-9400 to get details and express your thoughts. Please ask for Ryan Goodrich or Isaac Hatch so that all comments can be noted.

Thank you for your support of the District, and for your willingness to be part of the planning process.

Sincerely,

Ryan Goodrich

District Manager

Public Hearing
Master Plan Update

Memo:

To: AVWSID Board of Trustees
From: Craig Nebeker, PE

Date: 6/16/2026

Subject: 2026 Master Plan Project Funding

For discussion in the public hearing:

The requested funding is for a planning grant for a Water Master Plan update. The CIB planning grant system allows a 50% match for applications up to **\$100,000** total project cost. We are requesting the maximum amount from the CIB for the water master plan update. The cost to the District will be \$50,000.

The water master plan provides a guidance tool to help the District look ahead at:

1. Projected population growth
2. Aging infrastructure replacement needs
3. Projected new Capital Improvement Project needs
4. Future financial needs of the system maintenance and new construction
5. Water right planning

We need to discuss in this public hearing the cost to the public for this request.

Knowing the cost to the District, the following need to be considered:

1. Are the customers of the District in favor of this request?
2. Does the District have enough cash to cover their part of the grant?

**500 North 1500 West Bid
Results & Project Award**

Owner: Ashley Valley Water & Sewer Improvement District
 Project: 500 N Waterline Relocation Project
 Bid Opening Date: 6/10/2026

No.	Item	Quantity	Unit	Engineers Estimate		BHI		Backhoe Supremo		J. Lyne Roberts	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 61,564.00	\$ 61,564.00	\$ 30,500.00	\$ 30,500.00	\$ 139,500.00	\$ 139,500.00
2	Project Sign	2	EA	\$ 2,000.00	\$ 4,000.00	\$ 295.00	\$ 590.00	\$ 500.00	\$ 1,000.00	\$ 625.00	\$ 1,250.00
3	Pre-Construction Photographic Record	1	LS	\$ 500.00	\$ 500.00	\$ 1,768.00	\$ 1,768.00	\$ 500.00	\$ 500.00	\$ 350.00	\$ 350.00
4	Service Connection Documentation	1	LS	\$ 500.00	\$ 500.00	\$ 1,208.00	\$ 1,208.00	\$ 1,000.00	\$ 1,000.00	\$ 625.00	\$ 625.00
5	Traffic Control	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 17,680.00	\$ 17,680.00	\$ 4,500.00	\$ 4,500.00	\$ 39,900.00	\$ 39,900.00
6	Clear and Grub	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 9,890.00	\$ 9,890.00	\$ 5,000.00	\$ 5,000.00	\$ 48,500.00	\$ 48,500.00
7	Subsurface Investigation	18	EA	\$ 1,500.00	\$ 27,000.00	\$ 750.00	\$ 13,500.00	\$ 800.00	\$ 14,400.00	\$ 440.00	\$ 7,920.00
8	Earthwork Materials - Imported Trench Backfill	360	LF	\$ 8.00	\$ 2,880.00	\$ 31.85	\$ 11,466.00	\$ 10.00	\$ 3,600.00	\$ 82.00	\$ 29,520.00
9	Earthwork Materials - Imported Pipe Bedding	1,000	LF	\$ 8.00	\$ 8,000.00	\$ 8.47	\$ 8,470.00	\$ 10.00	\$ 10,000.00	\$ 36.00	\$ 36,000.00
10	Earthwork Materials - Untreated Base Course	10	CY	\$ 15.00	\$ 150.00	\$ 130.00	\$ 1,300.00	\$ 83.00	\$ 830.00	\$ 245.00	\$ 2,450.00
11	Earthwork Materials - Bituminous Surfacing (3")	11	SQ. YD.	\$ 200.00	\$ 2,200.00	\$ 263.00	\$ 2,893.00	\$ 300.00	\$ 3,300.00	\$ 150.00	\$ 1,650.00
12	Materials Sampling and Testing	12	EA	\$ 230.00	\$ 2,760.00	\$ 472.00	\$ 5,664.00	\$ 500.00	\$ 6,000.00	\$ 625.00	\$ 7,500.00
13	8" HDPE (IPS) Pipe DR-11	1,200	LF	\$ 110.00	\$ 132,000.00	\$ 79.62	\$ 95,544.00	\$ 190.00	\$ 228,000.00	\$ 85.00	\$ 102,000.00
14	Horizontal Directional Bore Mainline	200	LF	\$ 100.00	\$ 20,000.00	\$ 472.00	\$ 94,400.00	\$ 190.00	\$ 38,000.00	\$ 157.00	\$ 31,400.00
15	Removal of Sidewalk	9	SY	\$ 5.00	\$ 45.00	\$ 100.00	\$ 900.00	\$ 50.00	\$ 450.00	\$ 104.00	\$ 936.00
16	Removal of Driveway Slabs	45	SY	\$ 5.00	\$ 225.00	\$ 48.00	\$ 2,160.00	\$ 50.00	\$ 2,250.00	\$ 80.00	\$ 3,600.00
17	Removal of Curb & Gutter	50	LF	\$ 3.00	\$ 150.00	\$ 21.00	\$ 1,050.00	\$ 25.00	\$ 1,250.00	\$ 28.00	\$ 1,400.00
18	Removal of Bituminous Surface	11	SY	\$ 5.00	\$ 55.00	\$ 96.00	\$ 1,056.00	\$ 60.00	\$ 660.00	\$ 100.00	\$ 1,100.00
19	Replace 4" Sidewalk	9	SY	\$ 250.00	\$ 2,250.00	\$ 152.00	\$ 1,368.00	\$ 150.00	\$ 1,350.00	\$ 175.00	\$ 1,575.00
20	Replace 6" Driveway Slab	45	SY	\$ 250.00	\$ 11,250.00	\$ 111.00	\$ 4,995.00	\$ 150.00	\$ 6,750.00	\$ 145.00	\$ 6,525.00
21	Replace 3" Bituminous Surface	11	SY	\$ 200.00	\$ 2,200.00	\$ 442.00	\$ 4,862.00	\$ 300.00	\$ 3,300.00	\$ 285.00	\$ 3,135.00
22	Asphalt Tack Coat	1	GAL	\$ 100.00	\$ 100.00	\$ 118.00	\$ 118.00	\$ 500.00	\$ 500.00	\$ 350.00	\$ 350.00
23	Pavement Saw Cutting	60	LF	\$ 10.00	\$ 600.00	\$ 5.00	\$ 300.00	\$ 10.00	\$ 600.00	\$ 20.00	\$ 1,200.00
24	Landscaping	1	EA	\$ 5,000.00	\$ 5,000.00	\$ 14,864.00	\$ 14,864.00	\$ 500.00	\$ 500.00	\$ 31,250.00	\$ 31,250.00
25	6" Resilient Seated Gate Valve	1	EA	\$ 5,000.00	\$ 5,000.00	\$ 3,376.00	\$ 3,376.00	\$ 5,000.00	\$ 5,000.00	\$ 3,100.00	\$ 3,100.00
26	8" Resilient Seated Gate Valve	4	EA	\$ 8,000.00	\$ 32,000.00	\$ 4,867.00	\$ 19,468.00	\$ 8,000.00	\$ 32,000.00	\$ 4,400.00	\$ 17,600.00
27	14" Resilient Seated Gate Valve w/ bevel gear	2	EA	\$ 15,000.00	\$ 30,000.00	\$ 17,471.00	\$ 34,942.00	\$ 30,000.00	\$ 60,000.00	\$ 28,000.00	\$ 56,000.00
28	3/4" Water Service Connection	4	EA	\$ 500.00	\$ 2,000.00	\$ 1,104.00	\$ 4,416.00	\$ 5,000.00	\$ 20,000.00	\$ 2,600.00	\$ 10,400.00
29	3/4" Service Lateral (for use from new meters to building & connecting to existing plumbing in crawl space)	400	LF	\$ 10.00	\$ 4,000.00	\$ 24.85	\$ 9,940.00	\$ 50.00	\$ 20,000.00	\$ 55.00	\$ 22,000.00
30	1" Service Lateral (Bore under Highway 121)	600	LF	\$ 10.00	\$ 6,000.00	\$ 42.64	\$ 25,584.00	\$ 140.00	\$ 84,000.00	\$ 70.00	\$ 42,000.00
31	Service Meter Setter Assembly	4	EA	\$ 1,000.00	\$ 4,000.00	\$ 2,219.00	\$ 8,876.00	\$ 3,500.00	\$ 14,000.00	\$ 4,200.00	\$ 16,800.00
32	Replace Curb and Gutter	50	LF	\$ 100.00	\$ 5,000.00	\$ 72.87	\$ 3,643.50	\$ 100.00	\$ 5,000.00	\$ 85.00	\$ 4,250.00
				TOTALS		\$ 375,585.00		\$ 604,240.00		\$ 677,411.00	

Certified Tax Rate

UINTAH COUNTY

Tax Year: 2026

The Board of Trustees for the above special district has set the current year's tax rates as follows:

Purpose of Tax Rate (Code from Utah Code Annotated)	Auditor's Tax Rate	Proposed Tax Rate	Maximum By Law	Budgeted Revenue
140 County Improvement District §17B-2a-401	0.000111	0.000111	0.0008	165,650
Total Tax Rate	0.000111	0.000111	Total Revenue	\$165,650

2026

Certification by Taxing Entity

I, _____, as authorized agent, hereby certify that this statement is true and correct and in compliance with all sections of the Utah State Code relating to the tax rate setting process.

Signature: _____ Date: _____

Title: _____ Telephone: _____

Mailing address: _____

Utah State Tax Commission - Property Tax Division Tax Rate Summary (693) NTITY: 4060 ASHLEY VALLEY WATER & SEWER IMPROVEMENT DISTRICT	Form PT-693 Rev. 2/15
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UINTAH COUNTY

Tax Year: 2025

The Board of Trustees for the above special district has set the current year's tax rates as follows:

Purpose of Tax Rate (Code from Utah Code Annotated)	Auditor's Tax Rate	Proposed Tax Rate	Maximum By Law	Budgeted Revenue
140 County Improvement District §17B-2a-401	0.000114	0.000114	0.0008	161,423
Total Tax Rate	0.000114	0.000114	Total Revenue	\$161,423

2025
approved

Certification by Taxing Entity

I, Ryan Friedrich, as authorized agent, hereby certify that this statement is true and correct and in compliance with all sections of the Utah State Code relating to the tax rate setting process.

Signature: Ryan Friedrich Date: 6/23/25

Title: District Manager Telephone: 435-789-9400

Mailing address: P.O. Box 967, Vernal UT 84078

Fraud Risk Assessment

Fraud Risk Assessment

Continued

*Total Points Earned: ___/395 *Risk Level: Very Low Low Moderate High Very High
 > 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	X	200
2. Does the entity have governing body adopted written policies in the following areas:	X	
a. Conflict of interest?	X	5
b. Procurement?	X	5
c. Ethical behavior?	X	5
d. Reporting fraud and abuse?	X	5
e. Travel?	X	5
f. Credit/Purchasing cards (where applicable)?	X	5
g. Personal use of entity assets?	X	5
h. IT and computer security?	X	5
i. Cash receipting and deposits?	X	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	X	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	X	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	X	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	X	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?		20
7. Does the entity have or promote a fraud hotline?	X	20
8. Does the entity have a formal internal audit function?	X	20
9. Does the entity have a formal audit committee?	X	20

*Entity Name: Ashley Valley Water + Sewer Improvement District

*Completed for Fiscal Year Ending: 2026 *Completion Date: 6-16-26

*CAO Name: Ryan Goodrich *CFO Name: Dean Baker

*CAO Signature: _____ *CFO Signature: _____

*Required

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	X			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?	X			
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".	X			
4. Are all the people who have access to blank checks different from those who are authorized signers?	X			
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	X			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	X			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	X			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	X			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	X			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	X			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			

* MC = Mitigating Control

Monthly Water Use Report

ASHLEY CREEK DISTRIBUTION SYSTEM MONTHLY ACRE FOOT USE
 FROM OCT 2025 Trough September 2026

ASHLEY VALLEY WATER SEWER IMPROVEMENT DISTRICT

ALLOTMENT IN A.F.				90.79	640	280.86	4	1620
YEAR	MONTH	TOTAL MONTHLY USE	PRIMARY ALLOT.	WINTER STOCK WATER	S STOCK WATER USE	ASHLEY VALLEY RES. USE	MAYBERRY AGREEMENT	RED FLEET VIA BY-PASS PIPELINE
2025	OCT	221.518	221.518					
2025	NOV	147.764		18.158	129.606			
2025	DEC	162.123		18.158	143.965			
2026	JAN	158.996		18.158	140.838			
2026	FEB	139.131		18.158	120.973			
2026	MAR	195.375		18.158	104.62			72.597
2026	APRIL	206.785	179.24					27.54
2026	MAY	249.332	205.82					43.52
2026	JUNE							
2026	JULY							
2026	AUG							
2026	SEPT							
TOTAL USE IN A.F.		1481.024	606.57	90.79	640.002	0	0	143.66
BALANCE IN A.F.		NO BAL.		0.00	0.00	280.86	4	1476.34

Expenditures

Ashley Valley Water & Sewer Improvement District
Check Register
All Bank Accounts - 06/09/2026 to 06/09/2026

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description
CHEMTECH/FORD	54407	28c0730	04/22/2026	06/09/2026	550.00	WATER SAMPLES
					\$550.00	
ENBRIDGE (DOMINION)	54408	05262026-0389	05/26/2026	06/09/2026	79.27	shop # 2446520389
ENBRIDGE (DOMINION)	54408	05262026-4841	05/26/2026	06/09/2026	104.58	SHOP acct # 1289434841
					\$183.85	
					\$183.85	
LOWE'S	54418	MAY 2026	05/01/2026	06/09/2026	43.71	AIR CONDITIONING
LOWE'S	54418	MAY 2026	05/01/2026	06/09/2026	151.26	TOOLS
LOWE'S	54418	MAY 2026	05/01/2026	06/09/2026	371.94	AIR CONDITIONING
					\$566.91	
					\$566.91	
MOUNTAIN AMERICA VISA	54419	May 2026 RG	05/31/2026	06/09/2026	7.49	USB CABLE
MOUNTAIN AMERICA VISA	54419	May 2026 RG	05/31/2026	06/09/2026	14.99	PRIME
MOUNTAIN AMERICA VISA	54419	May 2026 RG	05/31/2026	06/09/2026	56.41	training meeting
MOUNTAIN AMERICA VISA	54419	May 2026 RG	05/31/2026	06/09/2026	69.00	network switch
MOUNTAIN AMERICA VISA	54419	May 2026 RG	05/31/2026	06/09/2026	97.37	CASE COVER AND SCREEN PROTECT
MOUNTAIN AMERICA VISA	54419	May 2026 RG	05/31/2026	06/09/2026	179.99	VEHICLE MAINT
MOUNTAIN AMERICA VISA	54419	May 2026 RG	05/31/2026	06/09/2026	423.51	SCANNER
MOUNTAIN AMERICA VISA	54419	May 2026 RG	05/31/2026	06/09/2026	1,538.99	strata
					\$2,387.75	
MOUNTAIN AMERICA VISA	54425	MAY 2026 lh	05/31/2026	06/09/2026	50.00	DEQ TEST FEES
MOUNTAIN AMERICA VISA	54425	MAY 2026 lh	05/31/2026	06/09/2026	106.00	PSI EXAM
MOUNTAIN AMERICA VISA	54425	MAY 2026 lh	05/31/2026	06/09/2026	426.73	JAMIE
					\$582.73	
MOUNTAIN AMERICA VISA	54427	May 2026 NG	06/01/2026	06/09/2026	32.05	BOARD MEETING LUNCH
MOUNTAIN AMERICA VISA	54427	May 2026 NG	06/01/2026	06/09/2026	41.19	BOARD MEETING LUNCH
MOUNTAIN AMERICA VISA	54427	May 2026 NG	06/01/2026	06/09/2026	55.21	OFFICE SUPPLIES
MOUNTAIN AMERICA VISA	54427	May 2026 NG	06/01/2026	06/09/2026	59.57	BOARD MEETING LUNCH
MOUNTAIN AMERICA VISA	54427	May 2026 NG	06/01/2026	06/09/2026	156.00	STAMPS AND POSTAGE
MOUNTAIN AMERICA VISA	54427	May 2026 NG	06/01/2026	06/09/2026	165.00	DEQ TEST FEES
					\$509.02	
					\$3,479.50	
PUBLIC EMPLOYEES HEALTH PR	54420	May 2026	05/13/2026	06/09/2026	344.79	employee life ad&d
					\$344.79	
ROCKY MOUNTAIN POWER	54421	June 02 2026 008	06/03/2026	06/09/2026	178.30	3500 E 5000 S SEWER ACCT 60998036-0083
ROCKY MOUNTAIN POWER	54421	June 3, 2026 013	06/03/2026	06/09/2026	45.31	5752 S 1500 E SEWER aCCT #60998036-0133
					\$223.61	
					\$223.61	
STRATA NETWORKS	54422	May 2026	05/31/2026	06/09/2026	625.48	TREATMENT PLANT
STRATA NETWORKS	54422	May 2026 789-94	05/31/2026	06/09/2026	853.01	OFFICE TELEPHONE AND INTERNET
STRATA NETWORKS	54422	May 2026 828-84	05/31/2026	06/09/2026	22.55	CHOCOLATE ROCK
STRATA NETWORKS	54422	May 2026 828-84	05/31/2026	06/09/2026	48.18	asphalt ridge tank
STRATA NETWORKS	54422	May 2026 828-84	05/31/2026	06/09/2026	50.87	cell phone water
STRATA NETWORKS	54422	May 2026 828-84	05/31/2026	06/09/2026	53.62	PRV
STRATA NETWORKS	54422	May 2026 828-84	05/31/2026	06/09/2026	66.33	TABLETS
STRATA NETWORKS	54422	May 2026 828-84	05/31/2026	06/09/2026	66.84	MERKLEY PARK
STRATA NETWORKS	54422	May 2026 828-84	05/31/2026	06/09/2026	75.69	EMERGENCY NUMBER
STRATA NETWORKS	54422	May 2026 828-84	05/31/2026	06/09/2026	79.07	SEWER SCADA
STRATA NETWORKS	54422	May 2026 828-84	05/31/2026	06/09/2026	352.99	HYDRANT AND VALVE
					\$2,294.63	
					\$2,294.63	
VERNAL CITY	54423	321213	06/01/2026	06/09/2026	13,951.86	50% Ashley Gorge Spring Site
					\$13,951.86	
VERNAL WINNELSON CO	54424	567340	04/29/2026	06/09/2026	4,954.40	sewer maint
VERNAL WINNELSON CO	54424	568284	04/29/2026	06/09/2026	410.45	FIRE HYDRANT
VERNAL WINNELSON CO	54424	568870	05/12/2026	06/09/2026	137.52	building maint (
VERNAL WINNELSON CO	54424	568966	05/13/2026	06/09/2026	527.44	sewer maint
VERNAL WINNELSON CO	54424	569411	05/21/2026	06/09/2026	117.25	WATER MAINT
					\$6,147.06	
					\$6,147.06	
WEBB'S PLUMBING	54426	13559	05/26/2026	06/09/2026	365.00	SEWER MAINT
					\$365.00	
					\$28,107.21	

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Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description
BADGER METER	54428	80236434	05/28/2026	06/12/2026	2,515.59	ORION CELLULAR SERV UNIT
					\$2,515.59	
BHI	54429	210823	04/30/2026	06/12/2026	10,000.00	ENGINEERING
BHI	54429	211833	05/28/2026	06/12/2026	3,000.00	ENGINEERING
					\$13,000.00	
BHI	54466	PAY REQUEST #	06/12/2026	06/12/2026	246,078.50	1500 S OFFICE
					\$259,078.50	
BLUE STAKES OF UTAH	54430	UT202600910	05/31/2026	06/12/2026	165.14	BLUESTAKES
					\$165.14	
CASELLE, INC.	54431	20282	05/28/2026	06/12/2026	559.44	access feeYEARLY
					\$559.44	
CED INC	54432	9047-1047167	05/12/2026	06/12/2026	114.79	BUILDING MAINT
					\$114.79	
CJ'S DIESEL PERFORMANCE	54433	4855	06/01/2026	06/12/2026	1,422.63	equip repair
					\$1,422.63	
CODALE ELECTRIC SUPPLY	54434	S009965212.001	05/12/2026	06/12/2026	11.80	BUILDING MAINT
					\$11.80	
DAVID MURRAY TRUST	54435	13735	06/02/2026	06/12/2026	10,500.00	TRACK HOE RENTAL
					\$10,500.00	
DEPT OF GOVERNMENT OPERATI	54436	May 2026	06/01/2026	06/12/2026	1,528.13	FUEL
DEPT OF GOVERNMENT OPERATI	54436	May 2026	06/01/2026	06/12/2026	4,077.58	FUEL
					\$5,605.71	
					\$5,605.71	
EMPIRE WEST ENTERPRISES	54437	15084	05/19/2026	06/12/2026	2,721.34	GATE
					\$2,721.34	
G & H GARBAGE SERVICE	54438	MAY367861	05/31/2026	06/12/2026	78.36	garbage pickup shop
					\$78.36	
G & H STORAGE	54439	66100005	06/01/2026	06/12/2026	152.00	SHOP MAINT
					\$152.00	
GORDON LAW GROUP P.C.	54440	21997	06/02/2026	06/12/2026	2,200.00	LEGAL WATER RIGHTS
GORDON LAW GROUP P.C.	54440	21997	06/02/2026	06/12/2026	4,600.00	LEGAL WATER RIGHTS
					\$6,800.00	
					\$6,800.00	
HACH COMPANY	54441	15008504	05/19/2026	06/12/2026	868.32	reagent set
					\$868.32	
HACKING PAVING & EXC.	54442	23013	05/26/2026	06/12/2026	5,940.00	ASPHALT
					\$5,940.00	
HYDRO SPECIALTIES COMPANY	54443	30931	05/29/2026	06/12/2026	51,540.48	BADGER ORION METERS and endpoints
					\$51,540.48	
IGLOO ICE	54444	67063	06/05/2026	06/12/2026	60.00	ICE
					\$60.00	
INTERIOR SOLUTIONS	54445	126325-1-am	05/29/2026	06/12/2026	2,100.00	POWER ETHERNET HDMI
					\$2,100.00	
INTERMOUNTAIN CONCRETE CO	54446	163537	05/28/2026	06/12/2026	793.80	WATER SERVICE LINE REPAIR
INTERMOUNTAIN CONCRETE CO	54446	163551	05/29/2026	06/12/2026	226.90	WATER MAINT
INTERMOUNTAIN CONCRETE CO	54446	163553	05/29/2026	06/12/2026	476.45	CONNECTION
INTERMOUNTAIN CONCRETE CO	54446	163575	06/01/2026	06/12/2026	343.98	FLOWABLE FILL
					\$1,841.13	
					\$1,841.13	
INTERMOUNTAIN FARMERS ASSO	54447	1024418767	06/03/2026	06/12/2026	65.51	SHOP MAINT
					\$65.51	
MAIN STREET AUTO PARTS AND I	54448	333408	05/18/2026	06/12/2026	89.98	VEHICLE MAINT
MAIN STREET AUTO PARTS AND I	54448	333943	05/18/2026	06/12/2026	-35.99	VEHICLE MAINT
MAIN STREET AUTO PARTS AND I	54448	3339447	05/21/2026	06/12/2026	13.49	VEHICLE MAINT
MAIN STREET AUTO PARTS AND I	54448	334493	05/28/2026	06/12/2026	116.94	VEHICLE MAINT
					\$184.42	
					\$184.42	

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Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description
MANNING CURTIS BRADSHAW &	54449	81415	05/19/2026	06/12/2026	72.00	LEGAL (EMPLOYEE)
					\$72.00	
MILT'S ACE HARDWARE	54450	192325	05/12/2026	06/12/2026	41.98	SEWER MAINT
MILT'S ACE HARDWARE	54450	192346	05/12/2026	06/12/2026	13.47	SEWER MAINT
MILT'S ACE HARDWARE	54450	192456	05/18/2026	06/12/2026	3.45	SEWER LIFT STATIONS
MILT'S ACE HARDWARE	54450	192607	05/27/2026	06/12/2026	83.94	VEHICLE MAINT
MILT'S ACE HARDWARE	54450	192613	05/27/2026	06/12/2026	127.03	TOOLS
MILT'S ACE HARDWARE	54450	S107889892	05/29/2026	06/12/2026	4,446.55	FIRE HYDRANT
					\$4,716.42	
					\$4,716.42	
MORCON SPECIALTY, INC	54451	v213199	05/20/2026	06/12/2026	42.31	SEWER MAINT
					\$42.31	
MORTS CAR WASH	54452	9423	05/31/2026	06/12/2026	34.32	CAR WASHES
					\$34.32	
OWEN EQUIPMENT (FORMERLY L	54453	00124352	06/08/2026	06/12/2026	1,307.65	EQUIPMENT MAINT
					\$1,307.65	
ROCKY MOUNTAIN POWER	54454	JUNE 4 2025	06/04/2026	06/12/2026	94.09	3490 S 2500 E ACCT 60998036-0059
ROCKY MOUNTAIN POWER	54454	JUNE 4 2026 007	06/04/2026	06/12/2026	22.71	2730 E 3950 S ACCT 60998036-0075
ROCKY MOUNTAIN POWER	54454	JUNE 5 2026 017	06/05/2026	06/12/2026	846.36	SHOP ACCT #60998036-0174
ROCKY MOUNTAIN POWER	54454	MAY 22 2026 019	05/22/2026	06/12/2026	12.36	3865 W MAIN WATER METER VAULT acct # 6099
ROCKY MOUNTAIN POWER	54454	MAY 26 2026 001	05/26/2026	06/12/2026	11.81	1700 S 3590 W
ROCKY MOUNTAIN POWER	54454	MAY 26 2026 001	05/26/2026	06/12/2026	14.98	MERKLEY PARK
ROCKY MOUNTAIN POWER	54454	MAY 26 2026 001	05/26/2026	06/12/2026	181.29	650 N 1500 E ACCT 60998036-0018
					\$1,183.60	
					\$1,183.60	
SIMPER TRUCKING LLC	54455	18431	06/01/2026	06/12/2026	520.00	TREATMENT PLANT
					\$520.00	
SPECTRA IT SOLUTIONS	54456	005279	06/10/2026	06/12/2026	1,697.50	license and support
					\$1,697.50	
STREAMLINE	54457	778E16E6-0003	06/01/2026	06/12/2026	4,401.60	STREAMLINE
					\$4,401.60	
SYSTEMS COMMUNICATIONS	54458	8285	06/01/2026	06/12/2026	200.00	SITE LEASE
					\$200.00	
TJ'S PRODUCTIONS	54459	24666	05/20/2026	06/12/2026	146.85	GENERAL MISC/OTHER
					\$146.85	
TRI COUNTY HEALTH DEPARTME	54460	2026-DWINV-017	05/29/2026	06/12/2026	400.00	WATER SAMPLES
					\$400.00	
UTAH DIVISION OF FINANCE- LOA	54461	3S1859-2026	06/01/2026	06/12/2026	3,000.00	LOAN 3S1859 SERIES 2025 DESERT SAGE PR
UTAH DIVISION OF FINANCE- LOA	54461	B1402-2026	06/01/2026	06/12/2026	17,565.01	INTEREST
UTAH DIVISION OF FINANCE- LOA	54461	B1402-2026	06/01/2026	06/12/2026	54,000.00	SERIES 2013 B LOAN B1402
UTAH DIVISION OF FINANCE- LOA	54461	B1809 2026	06/01/2026	06/12/2026	13,349.99	SERIES 2018 LOAN B1809
UTAH DIVISION OF FINANCE- LOA	54461	B1809 2026	06/01/2026	06/12/2026	19,000.00	SERIES 2018 LOAN B1809
UTAH DIVISION OF FINANCE- LOA	54461	B2204 -2026	06/01/2026	06/12/2026	2,829.99	INTEREST
UTAH DIVISION OF FINANCE- LOA	54461	B2204 -2026	06/01/2026	06/12/2026	20,000.00	B2204 series2021 (treatment plant expansion))
UTAH DIVISION OF FINANCE- LOA	54461	B2204B 2026	06/01/2026	06/12/2026	895.00	INTEREST
UTAH DIVISION OF FINANCE- LOA	54461	B2204B 2026	06/01/2026	06/12/2026	8,000.00	LOAN B2204B SERIES 2022
UTAH DIVISION OF FINANCE- LOA	54461	M1024A 2026	06/01/2026	06/12/2026	17,000.00	SERIES 2009 M1024A
UTAH DIVISION OF FINANCE- LOA	54461	M1024B -2026	06/01/2026	06/12/2026	96,000.00	SSERIES 2010 LOAN M1024B
UTAH DIVISION OF FINANCE- LOA	54461	M1207 -2026	06/01/2026	06/12/2026	37,000.00	SERIES 2011 LOAN M1207
					\$286,639.99	
					\$286,639.99	
UTAH LOCAL GOVERNMENTS TR	54462	1625785	06/01/2026	06/12/2026	572.41	WORKMANS COMP
					\$572.41	
UTAH WATER USERS ASSOCIATI	54463	2026 DUES	06/01/2026	06/12/2026	220.00	MEMBERSHIP DUES
					\$220.00	
WEST END LAUNDROMAT	54464	19215	06/01/2026	06/12/2026	24.80	OFFICE MAINT
					\$24.80	
WHEELER MACHINERY CO	54465	PS002095934	05/16/2026	06/12/2026	64.21	EQUIP MAINT
					\$64.21	
					\$654,568.82	